

# **F. Y. 2014 FINAL PERFORMANCE AND EXPENDITURES**

## **ANNUAL REPORT**

**WEST MEMPHIS  
METROPOLITAN PLANNING ORGANIZATION**

**August, 2014**

**THE CITY OF WEST MEMPHIS AS THE DESIGNATED METROPOLITAN PLANNING ORGANIZATION (MPO) FOR THE WEST MEMPHIS-MARION AREA TRANSPORTATION STUDY (WMATS)**

### **NOTICE OF NONDISCRIMINATION**

The City of West Memphis (City) complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the City does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in the admission, access to and treatment in the City's programs and activities, as well as the City's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the City's nondiscrimination policies may be directed to Dewayne Douglas, Personnel Director, Paul Luker, ADA Coordinator, or Eddie Brawley, MPO Study Director at 796 West Broadway, West Memphis, AR 72301 (870)735-8148 or [wm.mpo@sbcglobal.net](mailto:wm.mpo@sbcglobal.net).

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## **WEST MEMPHIS METROPOLITAN PLANNING ORGANIZATION**

The City of West Memphis was designated by Governor Clinton as the Metropolitan Planning Organization/MPO for the West Memphis-Marion Area (Arkansas portion of the Memphis Urbanized Area) February 15, 1983. The West Memphis-Marion Area Transportation Study (WMATS) Planning Process was established June 16, 1983 by an agreement with the Arkansas State Highway and Transportation Department (AHTD) for the purpose of engaging in a comprehensive, continuing, and cooperative transportation planning process and serves the West Memphis, Marion, and Sunset urbanized area. The MPO permits the conduct of transportation and related planning within the study area with a greater degree of local control than if planning was done by the Memphis MPO. Mayor William H. Johnson signed the agreement for this year's program.

The MPO administration and technical support are provided by Mr. Eddie E. Brawley, P.E., Study Director, acting under the jurisdiction of the Public Works Director and in cooperation with the West Memphis Office of Planning and Development. The MPO Policy Committee is responsible for providing guidance and setting policies. The Technical Coordinating Committee is responsible for providing technical assistance in the collection and evaluation of data and is comprised of persons representing organizations concerned with area-wide planning. The following page shows the organizational membership of the Policy and Technical Committees and the individuals representing each.

**FY 2014 POLICY COMMITTEE (12 MEMBERS)**

1. Mayor, City of West Memphis—William H. Johnson
2. Mayor, City of Marion—Frank Fogleman
3. Mayor, Town of Sunset—Kirby Massey
4. Crittenden County Judge—Woody Wheeless
5. Chairman, West Memphis Public Works Committee—Ramona Taylor
6. District Engineer, AHTD—R. J. Woodruff
7. Representative, AHTD Planning and Research Division—Jesse Jones
8. Executive Director, MAAG—Pamela Marshall
9. Director, Office of Economic Development, West Memphis—Ward Wimbish
10. Director, Office of Planning and Development, West Memphis—Paul Luker
11. Director, Office of Public Works, City of West Memphis—Phillip Sorrell
12. Director, Office of Economic Development, Marion—Mike Demster

**FY 2014 TECHNICAL COORDINATING COMMITTEE (13 MEMBERS)**

1. WMATS Study Director—Eddie E. Brawley
2. West Memphis Office of Planning and Development—Paul Luker
3. Marion Economic Development—Mike Demster
4. West Memphis Economic Development—Ward Wimbish
5. AHTD District or Resident Engineer—R. J. Woodruff/Jeff Adams
6. Marion City Engineer—W. H. Reynolds
7. Sunset Planning Commission—Mayor Kirby Massey
8. Marion City Planner—Edward W. Cain, Jr.
9. West Memphis Planning Commission—Mayor William H. Johnson
10. Crittenden County Planning Commission—Judge Woody Wheeless
11. Director, Office of Public Works, City of West Memphis—Phillip Sorrell
12. AHTD Planning Division—Paul Simms
13. Memphis Metropolitan Planning Organization—Pragati Srivastava

Mr. Eddie E. Brawley, P.E., Study Director, acting under the jurisdiction of the Public Works Director and in cooperation with the West Memphis Office of Planning and Development, is charged with the daily administration and coordination of the MPO activities.

The offices of the Public Works Director/City Engineer and the Planning and Development Director are located at 205 South Redding, West Memphis, Arkansas 72301. The office of the MPO Study Director is located at 796 West Broadway, West Memphis, Arkansas 72301.

### **MPO PROGRAMS AND ACTIVITIES**

Activities carried out by the MPO include but are not limited to the following: street functional classification; travel time studies; street capacity and safety analyses; identification of existing land use and patterns of change; GIS implementation and maintenance; air quality conformity; record keeping; administration of FHWA Section 5303 funds, STP Attributable funds, CMAQ funds and matching local funds; attendance at workshops, seminars and meetings regarding the operation of the MPO; and development and maintenance of the area's transportation plan. The MPO also serves as the coordinating agency for AHTD projects within the area.

A Unified Planning Work Program (UPWP) detailing the MPO's work tasks and the short range planning document the Transportation Improvement Program (TIP) is prepared by the MPO each year. A copy of each year's UPWP and TIP is available for review and copying in the Public Works Director/City Engineer's Office each work day, Monday - Friday from 8:00 a.m. to 5:00 p.m. and on the MPO web site at <http://mpo.midsouthcc.edu>. The primary purpose of the UPWP is to identify in a single document all transportation related planning activities that will be undertaken in the fiscal year beginning on July 1 and ending on June 30. The purpose of the TIP is to coordinate area-wide transportation development activities and to provide for detailed local review and recommendations about improvement projects that should be programmed to best carry out the Transportation Plan.

The MPO continues to monitor local and regional air quality issues and is working in cooperation with the Arkansas Department of Environmental Quality (ADEQ), AHTD, FHWA, FTA, EPA and the Memphis MPO to address the EPA air quality regulations related to area wide transportation issues in the National Ambient Air Quality Standards (NAAQS). Specifically, During FY 2014 the MPO in cooperation with AHTD actively monitored and coordinated transportation planning in the area pursuant to the ***WMATS2033 Long Range Transportation Plan and Conformity Determination*** along with the ***FY 2013-2016 Transportation Improvement Program***.

Also, this past year the Tilden Rodgers Park (Trail overlay) T.A.P. project and various interstate projects were completed. Other projects that are currently under construction or that are scheduled to begin in the near future include:

- Southland Drive Reconstruction Phase II
- Marion Railroad Overpass
- Main Street to Main Street (Harahan Bikeway Project)
- I-40 Rehabilitation (Hwy 77 to I-55)
- Southland Drive Extension (Ingram to Hwy 191/7<sup>th</sup> Street)

The MPO staff also monitors other traffic activities including traffic collisions. The result is a continuously updated traffic crash database linked to a location map through the ArcView GIS software program that allows the MPO to monitor various statistics including the highest crash locations of the area. The staff and other officials use this information to recommend and make traffic improvements. This method has historically resulted in improvements to the overall transportation system for the West Memphis-Marion Area Transportation Study.

The MPO works cooperatively with the City of West Memphis to monitor and maintain the local transit program serviced by the Memphis Area Transit Authority (MATA). The MPO also works with MATA, the Memphis MPO and AHTD on the *Coordinated Human Services Transportation Plan (CHSTP)* as required by federal regulations.

The purposes of the CHSTP are to:

- Inventory available transportation services;
- Assess transportation needs of transit-dependent populations including older adults, persons with disabilities, and low-income individuals;



- Identify gaps and duplications of services;
- Select projects for meeting unmet transportation needs; and
- Produce an action plan for project implementation.

The MPO is also actively involved in the monitoring of local and regional air quality issues. The West Memphis MPO is working in cooperation with the Arkansas Department of Environmental Quality (ADEQ), AHTD, the Shelby County Tennessee Health Department and the Memphis MPO to address the EPA air quality regulations related to the National Ambient Air Quality Standards (NAAQS).

The funds with which to undertake the various planning activities were provided to the MPO from the AHTD through the Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and the U.S. Department of Transportation (DOT) under the provisions of Section 112 of the Federal-Aid Highway Act. Additional funding was also obtained through the allocation of STP Attributable funds, CMAQ funds and the matching local funds. Since FY 92, the funding ratio has been 80% Federal and 20% Local under the various Federal Highway programs—currently MAP-21. The Section 5303, PL, STP Attributable, CMAQ and matching local funds for FY 2014 were estimated to be \$383,750.00 (Section 5303 \$68,000.00; CMAQ \$149,000.00; STP Attributable \$90,000.00; Local \$76,750.00). The actual Section 5303 funding amount was \$69,187.00 making the total funds \$385,233.75. The following pages summarize the work task accomplishments followed with a summary of the funding amounts including the actual monthly expenditures and balances.

## **UPWP WORK TASK EXPLANATION**

### **TASK I: ADMINISTRATION AND MANAGEMENT**

***END PRODUCTS – ALL AREAS OF THIS TASK WERE COMPLETED OR ARE ONGOING—EXCEPT AS NOTED.***

Routine monitoring and updates to reports, memoranda, and analysis of data to determine recommended changes and improvements consisting of the following:

1. An OMB Circular A-133 audit report will be prepared by a responsible accounting firm.
2. Travel and supply/equipment purchase documentation
3. MPO Annual Performance and Expenditures Report
4. Monthly billings and progress reports
5. Unified Planning Work Program
6. Revised Prospectus and Public Participation Plan as necessary
7. Minutes of Committee meetings
8. ADA Action Plan
9. Title VI Report

### **TASK II: DATA DEVELOPMENT AND MAINTENANCE**

***END PRODUCTS –THE AREAS OF THIS TASK ARE ONGOING.***

1. Upgraded files documenting the available current study area subdivision regulations and land use plans for the study area.
2. Upgraded current miscellaneous databases and other computer program files used in the general administration of the program.
3. Produce miscellaneous study reports not included in the other work tasks.

### **TASK III: SHORT RANGE PLANNING**

***END PRODUCTS –THE AREAS OF THIS TASK ARE ONGOING EXCEPT AS NOTED.***

1. As needed revisions to *FY 2013-2016 Transportation Improvement Program (TIP)* that include a financially constrained project priority list and a demonstration that proposed projects are in conformance with the area's air quality requirements.
2. Planning for additional transportation enhancement projects as deemed necessary.
3. Reports prepared in response to requests for study data regarding short range planning.
4. Publish and monitor the annual list of obligated projects.

### **TASK IV: LONG RANGE TRANSPORTATION PLAN**

***END PRODUCTS-ALL AREAS OF THIS TASK ARE ONGOING EXCEPT AS NOTED.***

1. Monitor and update the *WMATS 2033 Long-Range Transportation Plan Update* as necessary.
2. Monitor and update as needed the Functional Classification Map.
3. Maintain current data on bike use and bikeway routes.
4. Maintain data for documenting various local policies for providing right-of-way and construction for planned streets and highways and the need for identifying corridors for preservation of right-of-way.
5. Prepare reports in response to requests for study data regarding long range planning.
6. Maintain current West Memphis, Marion and Crittenden County Land Use and Zoning maps.
7. Coordinate air quality activities for the WMATS with ADEQ and AHTD and the Interagency Consultation Committee as required.

## **TASK V: MANAGEMENT SYSTEMS**

### **SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS\***

***END PRODUCT—ITEM NO. 1 OF THIS SUBTASK WAS COMPLETED. ITEM NO. 2 IS MAINTAINED BY AHTD.***

1. A computerized street pavement condition inventory and a prioritized list of streets based on a quantified pavement condition index (PCI) and life-cycle cost analysis for improvements. This inventory has been in place for West Memphis for several years and work continues so as to include the streets in Marion in the near future.
2. Prioritized ranking of area bridges based on their condition.

### **SUBTASK 5.2: CONGESTION MANAGEMENT**

***END PRODUCTS—THE ACCIDENT DATA IS A PART OF THE MPO'S GIS. CRASH REPORTS ARE ENTERED INTO A DATA BASE FILE AND IMPORTED INTO ARCVIEW AND JOINED TO A MAP INDICATING ACCIDENT LOCATION. TRAFFIC COUNTS AND OTHER ELEMENTS OF THIS TASK ARE ONGOING.***

1. Traffic studies and recommendations for crash reduction; intersection and spot improvement recommendations including 4-way stop analysis.
2. A GIS traffic crash map indicating the location and linked to pertinent crash data that enables detailed analysis of both individual crashes and intersections with high crash rates.
3. Travel-time data.
4. Traffic-count data.
5. Monitor ridesharing, van pooling, and other related transportation demand services data.
6. Monitor Congestion Management Strategy Plan.
7. Continue to provide reports and maps to appropriate officials and agencies for public use about the types of transit services provided in the study area.
8. Monitor transit routes and services by MATA and other providers.
9. A Public Transportation/Human Services Coordination Plan for subrecipients of public transportation program funds.

10. A process to competitively select subrecipients within the study area and performance measures to monitor project activities.

### **SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT**

***END PRODUCTS—THE MPO CONTINUES TO WORK WITH VARIOUS ENTITIES REGARDING THE INTERMODAL FACILITIES IN THIS AREA AS INDICATED IN THE THIRD ELEMENT OF THIS TASK. THE FIRST TWO ELEMENTS IN THIS TASK CONCERNING THE ACCESS STUDY AND NEEDS FORECAST ARE CONDUCTED AS REQUIRED BY AHTD WITH OUR COOPERATION AND THEN MAINTAINED BY AHTD.***

In cooperation with AHTD:

1. Maintain a comprehensive record of the existing transportation modes and intermodal facilities, including a map of the study area indicating intermodal facilities locations and primary access routes from arterial highway system, and the identification of NHS connections to major intermodal terminals.
2. As intermodal needs arise and are identified, integrate recommended solutions into the Long-Range Transportation Plan and the T.I.P. as required.
3. Participate in ongoing area-wide freight studies in cooperation with AHTD and the Memphis MPO, and the Regional Logistics Council.

### **TASK VI: G.I.S. IMPLEMENTATION**

***END PRODUCT – THIS TASK IS ONGOING.***

1. The continued development of a City of West Memphis base map and the integration of county data as well as the integration of pertinent existing planning data and work tasks into the G.I.S. program.
2. Participate in area GIS user groups.

## Monthly Progress Reports for FY 2014

### July

#### **TASK 1: ADMINISTRATION AND MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
  - b. MPO staff began work on the FY 2013 Final Performance and Expenditures report.

Percentage of Completion—Approx. 9%

#### **TASK 2: DATA DEVELOPMENT AND MAINTENANCE**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review area land use plans and agreements, etc.

Percentage of Completion—Approx. 10%

#### **TASK 3: SHORT RANGE PLANNING**

- I. Accomplishments during the Reporting Period
  - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
  - b. MPO staff attended Main Street to Main Street meeting on July 11<sup>th</sup> with representatives from AHTD and area officials including the Mayor of West Memphis, the County Judge and Senator Ingram.
  - c. MPO staff attended Main Street to Main Street meeting on July 22<sup>nd</sup>.

Percentage of Completion—Approx. 6%

#### **TASK 4: LONG RANGE TRANSPORTATION PLAN**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued to monitor the approved 2033 Long Range Transportation Plan.
  - b. The MPO staff continued to monitor air quality issues and concerns in the region.

Percentage of Completion—Approx. 16%

## **TASK 5: MANAGEMENT SYSTEMS**

### **SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS**

- I. Accomplishments during this Reporting Period
  - a. No work was done in this subtask

### **SUBTASK 5.2: CONGESTION MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued data input and related updates to the GIS location map for 2013 crashes.
  - b. The MPO staff continued to monitor traffic counts within the WMATS.

### **SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 6%

## **TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 7%

## **August**

### **TASK 1: ADMINISTRATION AND MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
  - b. The MPO staff held the scheduled quarterly meetings in August. The Citizens Advisory Committee met on August 6<sup>th</sup>. The Technical Coordinating Committee met on August 8<sup>th</sup> and the Policy Committee met

- on August 13<sup>th</sup>.
- c. The MPO staff completed the FY 2013 Final Performance and Expenditures report.
- d. The MPO staff met with the Crittenden County Steering Committee to discuss the East Arkansas Planning and Development District's (EAPDD) reNew East Arkansas program in Marion on August 26<sup>th</sup>.

Percentage of Completion—Approx. 17%

## **TASK 2: DATA DEVELOPMENT AND MAINTENANCE**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review area land use plans and agreements, etc.
  - b. Provided staff to review PAVER (street inspection program) data base.

Percentage of Completion—Approx. 19%

## **TASK 3: SHORT RANGE PLANNING**

- I. Accomplishments during the Reporting Period
  - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
  - b. The MPO staff provided the Citizens Advisory Committee, Technical Coordinating Committee and the Policy Committee with a proposed Transportation Alternative Project (TAP) selection process for their review and comment.
  - c. The MPO staff met with area and AHTD officials concerning the interstate rehabilitation project in Crittenden County on August 7<sup>th</sup>.

Percentage of Completion—Approx. 13%

## **TASK 4: LONG RANGE TRANSPORTATION PLAN**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued to monitor the approved 2033 Long Range Transportation Plan.
  - b. The MPO staff continued to monitor air quality issues and concerns in the region.
  - c. The MPO staff adjusted the MPO Urban Boundary map and presented it to the Policy Committee for approval. The map was approved and forwarded to AHTD.

Percentage of Completion—Approx. 23%

## **TASK 5: MANAGEMENT SYSTEMS**

### **SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS**

- I. Accomplishments during this Reporting Period
  - a. No work was done in this subtask



## **SUBTASK 5.2: CONGESTION MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued data input and related updates to the GIS location map for 2013 crashes.
  - b. The MPO staff began to update the area's Travel Time study.
  - c. The MPO staff continued to monitor traffic counts within the WMATS.

## **SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.
  - b. The MPO staff attended the Regional Freight Advisory Committee meeting at CBU in Memphis on August 6<sup>th</sup>.
  - c. The MPO staff attended the Memphis Regional Logistics Council on August 15<sup>th</sup>.
  - d. The MPO staff began the PAVER street inspections in August.

Percentage of Completion—Approx. 13%

## **TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 13%

## **September**

### **TASK 1: ADMINISTRATION AND MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
  - b. The MPO staff completed a draft of the FY 2013 Title VI Annual Report
  - c. The MPO staff attended a special called meeting of the Memphis MPO Engineering Technical Committee followed by a special called meeting of the Transportation Policy Board on September 12<sup>th</sup>.

Percentage of Completion—Approx. 26%

## **TASK 2: DATA DEVELOPMENT AND MAINTENANCE**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review area land use plans and agreements, etc.
  - b. Provided staff to review PAVER (street inspection program) data base.

Percentage of Completion—Approx. 35%

## **TASK 3: SHORT RANGE PLANNING**

- I. Accomplishments during the Reporting Period
  - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
  - b. Provided MPO staff to continue design and funding negotiations for the Main Street to Main Street Project (Harahan Bridge Bikeway).

Percentage of Completion—Approx. 20%

## **TASK 4: LONG RANGE TRANSPORTATION PLAN**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued to monitor the approved 2033 Long Range Transportation Plan.
  - b. The MPO staff continued to monitor air quality issues and concerns in the region.
  - c. The MPO staff attended the Southern Transportation and Air Quality Summit (webinar) on September 23<sup>rd</sup> and 24<sup>th</sup>.
  - d. The MPO staff attended the Planning, Programming and Performance Management Webinar on September 30<sup>th</sup>.

Percentage of Completion—Approx. 31%

## **TASK 5: MANAGEMENT SYSTEMS**

### **SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS**

- I. Accomplishments during this Reporting Period
  - a. No work was done in this subtask

### **SUBTASK 5.2: CONGESTION MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued data input and related updates to the GIS location map for 2013 crashes.
  - b. The MPO staff continued to update the area's Travel Time study.
  - c. The MPO staff continued to monitor traffic counts within the WMATS.

### **SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.
  - b. The MPO staff continued the PAVER street inspections in September.

Percentage of Completion—Approx. 28%

### **TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 22%

## **October**

### **TASK 1: ADMINISTRATION AND MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
  - b. The MPO staff completed the FY 2013 Title VI Annual Report

Percentage of Completion—Approx. 38%

### **TASK 2: DATA DEVELOPMENT AND MAINTENANCE**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review area land use plans and agreements, etc.
  - b. Provided staff to review PAVER (street inspection program) data base.

Percentage of Completion—Approx. 39%

### **TASK 3: SHORT RANGE PLANNING**

- I. Accomplishments during the Reporting Period
  - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.

- b. Provided MPO staff to continue design and funding negotiations for the Main Street to Main Street Project (Harahan Bridge Bikeway). Also participated in M2M conference calls on October 24<sup>th</sup> and October 31<sup>st</sup>.
- c. Met with the University of Memphis Planning Department concerning the M2M project and potential greenway projects in our study area on October 31<sup>st</sup>.

Percentage of Completion—Approx. 36%

#### **TASK 4: LONG RANGE TRANSPORTATION PLAN**

##### **I. Accomplishments during the Reporting Period**

- a. The MPO staff continued to monitor the approved 2033 Long Range Transportation Plan.
- b. The MPO staff participated in a conference call pertaining to the Memphis Household Survey teleconference on October 2<sup>nd</sup>.
- c. The MPO staff continued to monitor air quality issues and concerns in the region.
- d. The MPO staff attended the TransCAD training at AHTD in Little Rock on October 7<sup>th</sup> through October 10<sup>th</sup>.

Percentage of Completion—Approx. 49%

#### **TASK 5: MANAGEMENT SYSTEMS**

##### **SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS**

##### **I. Accomplishments during the Reporting Period**

- a. The MPO staff continued the PAVER street inspection in the study area.

##### **SUBTASK 5.2: CONGESTION MANAGEMENT**

##### **I. Accomplishments during the Reporting Period**

- a. The MPO staff continued data input and related updates to the GIS location map for 2013 crashes.
- b. The MPO staff continued to update the area's Travel Time study.
- c. The MPO staff continued to monitor traffic counts within the WMATS.

##### **SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT**

##### **I. Accomplishments during the Reporting Period**

- a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 39%

## **TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION**

### I. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 33%

## **November**

### **TASK 1: ADMINISTRATION AND MANAGEMENT**

#### I. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. The MPO staff held the scheduled quarterly meetings in November. The Citizens Advisory Committee met on November 5<sup>th</sup>. The Technical Coordinating Committee met on November 7<sup>th</sup> and the Policy Committee met on November 12<sup>th</sup>.
- c. Purchased annual subscriptions for PAVER, ESRI ArcView as well as necessary printing supplies.
- d. This month's invoice includes mileage (262) to State Police Headquarters in Little Rock to attend Safety Committee meeting.

Percentage of Completion—Approx. 47%

### **TASK 2: DATA DEVELOPMENT AND MAINTENANCE**

#### I. Accomplishments during the Reporting Period

- a. Provided staff to review area land use plans and agreements, etc.
- b. Provided staff to review PAVER and ESRI ArcView software.

Percentage of Completion—Approx. 46%

### **TASK 3: SHORT RANGE PLANNING**

#### I. Accomplishments during the Reporting Period

- a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
- b. Provided MPO staff to monitor FY 2013 Transportation Alternative Program (TAP).
- c. MPO staff also participated in M2M conference calls on November 14<sup>th</sup>.

Percentage of Completion—Approx. 45%

#### **TASK 4: LONG RANGE TRANSPORTATION PLAN**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued to monitor the 2033 Long Range Transportation Plan.
  - b. The MPO staff participated in a conference call pertaining to the Memphis Household Survey teleconference on November 22<sup>nd</sup>.
  - c. The MPO staff continued to monitor air quality issues and concerns in the region.
  - d. The MPO staff participated in the SHRP Economic Impact Tools webinar on November 19<sup>th</sup>.
  - e. The MPO staff attended a TDOT meeting concerning the Crump/I-55 Interchange on November 19<sup>th</sup>.
  - f. The MPO staff met with area officials on November 18<sup>th</sup> and 19<sup>th</sup> concerning industrial expansion in the vicinity of the South Loop to review potential impact on existing infrastructure.

Percentage of Completion—Approx. 57%

#### **TASK 5: MANAGEMENT SYSTEMS**

##### **SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued the PAVER street inspection in the study area.

##### **SUBTASK 5.2: CONGESTION MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued data input and related updates to the GIS location map for 2013 crashes.
  - b. The MPO staff continued to update the area's Travel Time study.
  - c. The MPO staff continued to monitor traffic counts within the WMATS.

##### **SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 50%

## **TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 38%

## **December**

### **TASK 1: ADMINISTRATION AND MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.

Percentage of Completion—Approx. 54%

### **TASK 2: DATA DEVELOPMENT AND MAINTENANCE**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review area land use plans and agreements, etc.

Percentage of Completion—Approx. 52%

### **TASK 3: SHORT RANGE PLANNING**

- I. Accomplishments during the Reporting Period
  - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
  - b. Provided MPO staff to monitor FY 2013 Transportation Alternative Program (TAP).
  - c. MPO staff also participated in M2M conference calls on December 5<sup>th</sup> and December 19<sup>th</sup>.

Percentage of Completion—Approx. 54%

### **TASK 4: LONG RANGE TRANSPORTATION PLAN**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued to monitor the 2033 Long Range Transportation Plan.
  - b. The MPO staff continued to monitor air quality issues and concerns in the region.
  - c. The MPO staff continued to review with area officials the potential impact on existing infrastructure that may result in the proposed industrial

expansion in the vicinity of the South Loop.

Percentage of Completion—Approx. 60%

## **TASK 5: MANAGEMENT SYSTEMS**

### **SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued the PAVER street inspection in the study area.

### **SUBTASK 5.2: CONGESTION MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued data input and related updates to the GIS location map for 2013 crashes.
  - b. The MPO staff continued to monitor traffic counts within the WMATS.

### **SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.
  - b. The MPO staff participated in the National Primary Freight Network webinar on December 6<sup>th</sup> and commented, in writing, to FHWA requesting the addition of an approximate 6.61 mile intermodal connector route in the WMATS to the Primary Freight Network.

Percentage of Completion—Approx. 59%

## **TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 43%



## January

### **TASK 1: ADMINISTRATION AND MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.

Percentage of Completion—Approx. 63%

### **TASK 2: DATA DEVELOPMENT AND MAINTENANCE**

- I. Accomplishments during the Reporting Period
  - a. No work done during this reporting period.

Percentage of Completion—Approx. 52%

### **TASK 3: SHORT RANGE PLANNING**

- I. Accomplishments during the Reporting Period
  - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
  - b. Provided MPO staff to monitor FY 2013 Transportation Alternative Program (TAP).
  - c. MPO staff also participated in M2M conference calls on January 2<sup>nd</sup>, 16<sup>th</sup> and 30<sup>th</sup>.
  - d. The MPO staff attended the AHTD sponsored first responders meeting concerning the upcoming interstate rehabilitation project in West Memphis.

Percentage of Completion—Approx. 64%

### **TASK 4: LONG RANGE TRANSPORTATION PLAN**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued to monitor the 2033 Long Range Transportation Plan.
  - b. The MPO staff continued to monitor air quality issues and concerns in the region.
  - c. The MPO staff continued to review with area officials the potential impact on existing infrastructure that may result in the proposed industrial expansion in the vicinity of the South Loop.
  - d. Attended FHWA sponsored webinar covering Transportation Planning in TMA's on January 8<sup>th</sup>.
  - e. The MPO staff attended the Statewide Bike/Ped Planning meeting in Little Rock on January 9<sup>th</sup>.
  - f. The MPO staff attended a Memphis MPO meeting concerning the Memphis Household survey on January 24<sup>th</sup>.

Percentage of Completion—Approx. 70%

## **TASK 5: MANAGEMENT SYSTEMS**

### **SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued the PAVER street inspection in the study area.

### **SUBTASK 5.2: CONGESTION MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued data input and related updates to the GIS location map for 2013 crashes.
  - b. The MPO staff continued to monitor traffic counts within the WMATS.

### **SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 71%

## **TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 48%

## **February**

### **TASK 1: ADMINISTRATION AND MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
  - b. Provided MPO staff to host the Citizen's Advisory meeting on February 4th at the West Memphis City Hall.

- c. Provided MPO staff to host the Engineering Technical Coordinating meeting on February 6th at the West Memphis City Hall.
- d. Provided MPO staff to host the Policy Committee meeting on February 11th at the West Memphis City Hall.
- e. Staff participated in the AMPO conference call concerning the Highway Trust fund on February 12th and the AMPO conference call concerning funding strategies on February 28th.
- f. Staff began preliminary work on the FY 2015 United Planning Work Program and prepared to begin the early public involvement process.

Percentage of Completion—Approx. 70%

## **TASK 2: DATA DEVELOPMENT AND MAINTENANCE**

### **I. Accomplishments during the Reporting Period**

- a. Provided MPO staff to review various policies and databases and upgrade software.

Percentage of Completion—Approx. 59%

## **TASK 3: SHORT RANGE PLANNING**

### **I. Accomplishments during the Reporting Period**

- a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
- b. Provided MPO staff to monitor FY 2013 Transportation Alternative Program (TAP).
- c. MPO staff participated in a M2M conference call on February 27th.
- d. The MPO staff continued to monitor the interstate rehabilitation project in West Memphis.

Percentage of Completion—Approx. 72%

## **TASK 4: LONG RANGE TRANSPORTATION PLAN**

### **I. Accomplishments during the Reporting Period**

- a. The MPO staff continued to monitor the 2033 Long Range Transportation Plan.
- b. The MPO staff continued to monitor air quality issues and concerns in the region.
- c. The MPO staff continued to review with area officials the potential impact on existing infrastructure that may result in the proposed industrial expansion in the vicinity of the South Loop.
- d. The MPO staff participated in the Eco Park meeting held at the West Memphis Civic Center concerning potential bikeways/greenways in West Memphis and Marion on February 27th.

Percentage of Completion—Approx. 80%

## **TASK 5: MANAGEMENT SYSTEMS**

### **SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued the PAVER street inspection in the study area.

### **SUBTASK 5.2: CONGESTION MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued data input and related updates to the GIS location map for 2013 crashes.
  - b. The MPO staff continued to gather and monitor traffic count data within the study area.

### **SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 80%

## **TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 53%

## **March**

### **TASK 1: ADMINISTRATION AND MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
  - b. Staff continued work on the FY 2015 United Planning Work Program and continued the early public involvement process.

Percentage of Completion—Approx. 80%

## **TASK 2: DATA DEVELOPMENT AND MAINTENANCE**

### I. Accomplishments during the Reporting Period

- b. Provided MPO staff to review various policies and databases and upgrade software.

Percentage of Completion—Approx. 64%

## **TASK 3: SHORT RANGE PLANNING**

### I. Accomplishments during the Reporting Period

- a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
- b. Provided MPO staff to monitor FY 2013 and 2014 Transportation Alternative Program (TAP) projects.
- c. MPO staff met the Local elected officials and other interested parties concerning the M2M project and ancillary development on March 11<sup>th</sup> and March 12<sup>th</sup>.
- d. MPO staff met with the Mid-South Regional Greenprint partners on March 12<sup>th</sup> and attended a public hearing sponsored by the Mid-South Regional Greenprint group on March 25<sup>th</sup>.
- e. MPO staff participated in M2M conference calls on March 13<sup>th</sup> and March 27<sup>th</sup>.
- f. The MPO staff continued to monitor the interstate rehabilitation project in West Memphis and participated in a called meeting on March 13<sup>th</sup> to address traffic delays due to construction with AHTD and State and Local elected officials.

Percentage of Completion—Approx. 81%

## **TASK 4: LONG RANGE TRANSPORTATION PLAN**

### I. Accomplishments during the Reporting Period

- a. The MPO staff continued to monitor the 2033 Long Range Transportation Plan.
- b. The MPO staff continued to monitor air quality issues and concerns in the region.
- c. The MPO staff continued to review with area officials the potential impact on existing infrastructure that may result in the proposed industrial expansion in the vicinity of the South Loop.
- d. The MPO staff participated in a webinar addressing safety performance measures on March 13<sup>th</sup>.
- e. The MPO staff met with Memphis MPO concerning the progress of the Memphis household survey in relation to their LRTP update on March 17<sup>th</sup>.

Percentage of Completion—Approx. 88%

## **TASK 5: MANAGEMENT SYSTEMS**

### **SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued the PAVER street inspection in the study area.

### **SUBTASK 5.2: CONGESTION MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued data input and related updates to the GIS location map for 2013 crashes.
  - b. The MPO staff continued to gather and monitor traffic count data within the study area.
  - c. The MPO staff participated in the Intelligent Transportation System (ITS) workshop in Memphis on March 6<sup>th</sup>.
  - d. The MPO staff met with Local elected officials and MATA concerning the continuation of the transit service in West Memphis on March 25<sup>th</sup>.

### **SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.
  - b. The MPO staff participated in the Memphis MPO Freight Committee meeting held on March 27<sup>th</sup>.

Percentage of Completion—Approx. 92%

## **TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 58%

## April

### TASK 1: ADMINISTRATION AND MANAGEMENT

- I. Accomplishments during the Reporting Period
  - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
  - b. Staff continued work on the FY 2015 United Planning Work Program and continued the early public involvement process including placing a legal announcement in the local newspaper.
  - c. MPO staff met with Jonesboro MPO on April 29<sup>th</sup> to discuss planning issues.

Percentage of Completion—Approx. 90%

### TASK 2: DATA DEVELOPMENT AND MAINTENANCE

- I. Accomplishments during the Reporting Period
  - a. Provided MPO staff to review various policies and databases and upgrade software.

Percentage of Completion—Approx. 76%

### TASK 3: SHORT RANGE PLANNING

- I. Accomplishments during the Reporting Period
  - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program and developed a 5 year project list for the proposed FY2016-2019 STIP/TIP.
  - b. Provided MPO staff to monitor FY 2013 and 2014 Transportation Alternative Program (TAP) projects.
  - c. MPO staff met with area officials concerning a grant opportunity for bikeway development on April 1<sup>st</sup>.
  - d. MPO staff participated in M2M conference call on April 10<sup>th</sup>.
  - e. MPO staff attended public meeting concerning the M2M project and ancillary development (West Memphis EcoPark) April 24<sup>th</sup>.
  - f. The MPO staff continued to monitor the interstate rehabilitation project in West Memphis.

Percentage of Completion—Approx. 97%

## **TASK 4: LONG RANGE TRANSPORTATION PLAN**

### **I. Accomplishments during the Reporting Period**

- a. The MPO staff continued to monitor the 2033 Long Range Transportation Plan.
- b. The MPO staff continued to monitor air quality issues and concerns in the region.
- c. The MPO staff continued to review with area officials the potential impact on existing infrastructure that may result in the proposed industrial expansion in the vicinity of the South Loop met and with area officials concerning the TIGER rail grant on April 9<sup>th</sup>.
- d. The MPO staff participated in a webinar addressing performance measures on April 1<sup>st</sup>.

Percentage of Completion—Approx. 98%

## **TASK 5: MANAGEMENT SYSTEMS**

### **SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS**

#### **I. Accomplishments during the Reporting Period**

- a. The MPO staff continued the PAVER street inspection in the study area.

### **SUBTASK 5.2: CONGESTION MANAGEMENT**

#### **I. Accomplishments during the Reporting Period**

- a. The MPO staff continued data input and related updates to the GIS location map for 2014 crashes.
- b. The MPO staff continued to gather and monitor traffic count data within the study area.
- c. The MPO staff participated in the Intelligent Transportation System (ITS) conference call on April 3<sup>rd</sup> and met with area officials concerning regional ITS architecture on April 14<sup>th</sup>.
- d. The MPO staff continued to pursue funding options for the transit service in West Memphis.

### **SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT**

#### **I. Accomplishments during the Reporting Period**

- a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 98%



## **TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 66%

## **May**

### **TASK 1: ADMINISTRATION AND MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
  - b. Staff completed work on the FY 2015 United Planning Work Program.
  - c. Staff attended the Memphis Engineering Technical Committee meeting on May 1<sup>st</sup>.
  - d. MPO staff hosted the regular quarterly meetings of the Citizens Advisory Committee, the Technical Coordinating Committee and the Policy Committee on May 6<sup>th</sup>, May 8<sup>th</sup> and May 13<sup>th</sup> respectively. All meetings were held at the West Memphis City Hall and began at 10:00 am. Upon recommendation by the Citizens Advisory and Technical Coordinating Committees, on May 13<sup>th</sup> the Policy Committee formerly approved the FY 2015 UPWP, the 5 year project list and the updated functional classification map

Percentage of Completion—Approx. 96%

### **TASK 2: DATA DEVELOPMENT AND MAINTENANCE**

- I. Accomplishments during the Reporting Period
  - a. Provided MPO staff to review various policies and databases and upgrade software.

Percentage of Completion—Approx. 88%

### **TASK 3: SHORT RANGE PLANNING**

- I. Accomplishments during the Reporting Period
  - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program and completed the developed a 5 year project list for the proposed FY2016-2019 STIP/TIP.
  - b. Provided MPO staff to monitor FY 2013 and 2014 Transportation Alternative Program (TAP) projects.
  - c. MPO staff attended a public meeting displaying the ECO Park bikeway and walking trail proposal on May 28<sup>th</sup>.

- d. The MPO staff continued to monitor the interstate rehabilitation project in West Memphis.

Percentage of Completion—All funding for this task has been expended. However, the MPO will continue to address the ongoing requirements of this task.

#### **TASK 4: LONG RANGE TRANSPORTATION PLAN**

##### **I. Accomplishments during the Reporting Period**

- a. The MPO staff continued to monitor the 2033 Long Range Transportation Plan.
- b. The MPO staff continued to monitor air quality issues and concerns in the region.
- c. The MPO staff continued to review with area officials the potential impact on existing infrastructure that may result in the proposed industrial expansion in the vicinity of the South.
- d. The MPO staff participated in a conference call hosted by AHTD addressing performance measures on May 7<sup>th</sup>.

Percentage of Completion—All funding for this task has been expended. However, the MPO will continue to address the ongoing requirements of this task.

#### **TASK 5: MANAGEMENT SYSTEMS**

##### **SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS**

##### **I. Accomplishments during the Reporting Period**

- a. The MPO staff continued the PAVER street inspection in the study area.

##### **SUBTASK 5.2: CONGESTION MANAGEMENT**

##### **I. Accomplishments during the Reporting Period**

- a. The MPO staff continued data input and related updates to the GIS location map for 2014 crashes.
- b. The MPO staff continued to gather and monitor traffic count data within the study area and conduct travel time runs.
- c. The MPO staff continued to pursue funding options for the transit service in West Memphis.

##### **SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT**

##### **I. Accomplishments during the Reporting Period**

- a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

- b. The MPO staff attended the Memphis Regional Intermodal Freight Technology Working Group (IFTWG) on Tuesday, May 20<sup>th</sup> at the University of Memphis.

Percentage of Completion—All funding for this task has been expended. However, the MPO will continue to address the ongoing requirements of this task.

## **TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION**

- I. Accomplishments during the Reporting Period
  - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 71%

## **June**

### **TASK 1: ADMINISTRATION AND MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
  - b. Staff attended the Memphis Engineering Technical Committee meeting on May 1<sup>st</sup>.

Percentage of Completion—100%

### **TASK 2: DATA DEVELOPMENT AND MAINTENANCE**

- I. Accomplishments during the Reporting Period
  - c. Provided MPO staff to review various policies and databases and upgrade software.

Percentage of Completion—100%

### **TASK 3: SHORT RANGE PLANNING**

- I. Accomplishments during the Reporting Period
  - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
  - b. Provided MPO staff to monitor FY 2013 and 2014 Transportation Alternative Program (TAP) projects.
  - c. The MPO staff continued to monitor the interstate rehabilitation project in West Memphis.

Percentage of Completion—100%

## **TASK 4: LONG RANGE TRANSPORTATION PLAN**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued to monitor the 2033 Long Range Transportation Plan.
  - b. The MPO staff continued to monitor air quality issues and concerns in the region.
  - c. The MPO staff continued to review with area officials the potential impact on existing infrastructure that may result in the proposed industrial expansion in the vicinity of the South Loop.
  - d. The MPO staff participated in the FHWA Planning Emphasis Areas (PEAs) webinar on June 11<sup>th</sup>
  - e. The MPO staff participated in a MAP-21 Planning NPRM webinar on June 13<sup>th</sup>

Percentage of Completion—100%.

## **TASK 5: MANAGEMENT SYSTEMS**

### **SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS**

- I. Accomplishments during the Reporting Period
  - a. No work done during this period.

### **SUBTASK 5.2: CONGESTION MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff continued data input and related updates to the GIS location map for 2014 crashes.
  - b. The MPO staff continued to gather and monitor traffic count data within the study area and conduct travel time runs.
  - c. The MPO staff continued to pursue funding options for the transit service in West Memphis.

### **SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT**

- I. Accomplishments during the Reporting Period
  - a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—100%.

**TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION**

I. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 100%

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
<b>STP Attributable</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$4,317.11	\$10,872.68	\$13,834.71	\$12,300.99	\$13,453.80	\$11,918.63	\$14,556.26	\$13,877.56	\$95,131.74
<b>Local Match</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$1,079.30	\$2,718.17	\$3,458.68	\$3,075.25	\$3,363.46	\$2,979.66	\$3,639.07	\$3,469.39	\$23,782.98
<b>Subtotal</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$5,396.41	\$13,590.85	\$17,293.39	\$15,376.24	\$16,817.26	\$14,898.29	\$18,195.33	\$17,346.95	\$118,914.72
<b>Section 5303</b>	\$10,440.32	\$9,768.15	\$15,515.28	\$22,996.13	\$10,467.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$69,187.00
<b>Local Match</b>	\$2,610.08	\$2,442.04	\$3,878.83	\$5,749.04	\$2,616.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,296.75
<b>Subtotal</b>	\$13,050.40	\$12,210.19	\$19,394.11	\$28,745.17	\$13,083.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86,483.75
<b>CMAQ 2014</b>	\$8,960.20	\$11,865.92	\$17,756.43	\$1,880.42	\$12,950.72	\$11,344.82	\$14,119.69	\$11,669.27	\$13,401.42	\$12,625.35	\$12,759.76	\$2,689.85	\$132,023.85
<b>Local Match</b>	\$2,240.05	\$2,966.48	\$4,439.11	\$4,720.11	\$3,237.68	\$2,836.21	\$3,529.92	\$2,917.32	\$3,350.35	\$3,156.33	\$3,189.94	\$672.46	\$37,255.96
<b>Subtotal</b>	\$11,200.25	\$14,832.40	\$22,195.54	\$6,600.53	\$16,188.40	\$14,181.03	\$17,649.61	\$14,586.59	\$16,751.77	\$15,781.68	\$15,949.70	\$3,362.31	\$169,279.81
<b>Totals</b>	\$24,250.65	\$27,042.59	\$41,589.65	\$35,345.70	\$34,668.69	\$27,771.88	\$34,943.00	\$29,962.83	\$33,569.03	\$30,679.97	\$34,145.03	\$20,709.26	\$374,678.28
	<b>Available</b>	<b>Expended</b>	<b>Balance</b>		<b>Actual Billed</b>	<b>Balance</b>	<b>Since the actual expenditures exceeded the available funds, adjustments were made to the</b>						
<b>STP Attributable</b>	\$90,000.00	\$95,131.74	-\$5,131.74		\$90,000.00	\$0.00	<b>final STP Attrib and CMAQ claims.</b>						
<b>Local Match</b>	\$22,500.00	\$23,782.98	-\$1,282.98		\$25,500.00	\$0.00							
<b>Subtotal</b>	\$112,500.00	\$118,914.72	-\$6,414.72		\$115,500.00	\$0.00							
<b>Section 5303</b>	\$69,187.00	\$69,187.00	\$0.00		\$69,187.00	\$0.00							
<b>Local Match</b>	\$17,296.75	\$17,296.75	\$0.00		\$17,296.75	\$0.00							
<b>Subtotal</b>	\$86,483.75	\$86,483.75	\$0.00		\$86,483.75	\$0.00							
<b>CMAQ 2014</b>	\$149,000.00	\$149,023.85	\$23.85		\$149,000.00	\$0.00							
<b>Local Match</b>	\$37,250.00	\$37,255.96	\$5.96		\$37,250.00	\$0.00							
<b>Subtotal</b>	\$186,250.00	\$186,279.81	\$29.81		\$186,250.00	\$0.00							
<b>Totals</b>	\$385,233.75	\$391,678.28	-\$6,444.53		\$385,233.75	\$0.00							



	Task IV		Task IV									PL Funds (Prog)	\$68,000.00
CMAQ FY14	011 CMAQ		003 CMAQ									STP Atrib	\$90,000.00
												Total	\$158,000.00
July	8960.20	2240.05	0.00	0.00			11200.25						
August	11865.92	2966.48	0.00	0.00			14832.40						
September	17756.43	4439.11	0.00	0.00			22195.54					PL/STP	\$158,000.00
October	18880.42	4720.11	0.00	0.00			23600.53					CMAQ	\$149,000.00
November	12950.72	3237.68	0.00	0.00			16188.40					Sub Total	\$307,000.00
December	11344.82	2836.21	0.00	0.00			14181.03						
January	14119.69	3529.92	0.00	0.00			17649.61					Total w/match	\$383,750.00
February	11669.27	2917.32	0.00	0.00			14586.59						
March	13401.42	3350.35	0.00	0.00			16751.77						
April	12625.35	3156.33	0.00	0.00			15781.68						
May	12759.76	3189.94	0.00	0.00			15949.70						
June	2689.85	672.46	0.00	0.00			3362.31						
<b>Total</b>	<b>149023.85</b>	<b>37255.96</b>	<b>0.00</b>	<b>0.00</b>			<b>186279.81</b>						
Budget	147000.00	36,750.00	2000.00	500.00			186250.00						
<b>Balance</b>	<b>-2023.85</b>	<b>-505.96</b>	<b>2000.00</b>	<b>500.00</b>			<b>-29.81</b>						