

F. Y. 2013 FINAL PERFORMANCE AND EXPENDITURES

ANNUAL REPORT

**WEST MEMPHIS
METROPOLITAN PLANNING ORGANIZATION**

August, 2013

THE CITY OF WEST MEMPHIS AS THE DESIGNATED METROPOLITAN PLANNING ORGANIZATION (MPO) FOR THE WEST MEMPHIS-MARION AREA TRANSPORTATION STUDY (WMATS)

NOTICE OF NONDISCRIMINATION

The City of West Memphis (City) complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the City does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in the admission, access to and treatment in the City's programs and activities, as well as the City's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the City's nondiscrimination policies may be directed to Dewayne Douglas, Personnel Director, Paul Luker, ADA Coordinator, or Eddie Brawley, MPO Study Director at 796 West Broadway, West Memphis, AR 72301 (870)735-8148 or wm.mpo@sbcglobal.net.

The preparation and publication of this document was financed in part by funds provided by the United States Department of Transportation, Federal Highway Administration, and Federal Transit Administration. The provision of Federal financial assistance should not be construed as denoting U.S. Government approval of plans, policies, programs or projects contained herein.

This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape or CD and in Braille.

Table of Contents

MPO OVERVIEW

THE WEST MEMPHIS MPO.....	3.
THE MPO POLICY AND TECHNICAL COMMITTEES.....	4.
THE MPO PRGRAMS AND ACTIVITIES	5.
THE UPWP WORK TASK EXPLANATION.....	10.

MONTHLY PROGRESS REPORTS

JULY.....	14.
AUGUST	16.
SEPTEMBER	18.
OCTOBER.....	21.
NOVEMBER.....	23.
DECEMBER.....	26.
JANUARY	28.
FEBRUARY	31.
MARCH.....	34.
APRIL.....	36.
MAY	39.
JUNE	41.

FINAL EXPENSE REPORT

FINAL EXPENSE REPORT.....	44.
FINAL MONTHLY BALANCE SHEETS	45.

WEST MEMPHIS METROPOLITAN PLANNING ORGANIZATION

The City of West Memphis was designated by Governor Clinton as the Metropolitan Planning Organization/MPO for the West Memphis-Marion Area (Arkansas portion of the Memphis Urbanized Area) February 15, 1983. The West Memphis-Marion Area Transportation Study (WMATS) Planning Process was established June 16, 1983 by an agreement with the Arkansas State Highway and Transportation Department (AHTD) for the purpose of engaging in a comprehensive, continuing, and cooperative transportation planning process and serves the West Memphis, Marion, and Sunset urbanized area. The MPO permits the conduct of transportation and related planning within the study area with a greater degree of local control than if planning was done by the Memphis MPO. Mayor William H. Johnson signed the agreement for this year's program.

The MPO administration and technical support are provided by Mr. Eddie E. Brawley, P.E., Study Director, acting under the jurisdiction of the Public Works Director and in cooperation with the West Memphis Office of Planning and Development. The MPO Policy Committee is responsible for providing guidance and setting policies. The Technical Coordinating Committee is responsible for providing technical assistance in the collection and evaluation of data and is comprised of persons representing organizations concerned with area-wide planning. The following page shows the organizational membership of the Policy and Technical Committees and the individuals representing each.

FY 2013 POLICY COMMITTEE (12 MEMBERS)

1. Mayor, City of West Memphis—William H. Johnson
2. Mayor, City of Marion—Frank Fogleman
3. Mayor, Town of Sunset—Kirby Massey
4. Crittenden County Judge— Melton Holt
5. Chairman, West Memphis Public Works Committee—Ramona Taylor
6. District Engineer, AHTD—R. J. Woodruff
7. Representative, AHTD Planning and Research Division—Alan Meadors
8. Executive Director, MAAG—Pamela Marshall
9. Director, Office of Economic Development, West Memphis—Ward Wimbish
10. Director, Office of Planning and Development, West Memphis—Paul Luker
11. Director, Office of Public Works, City of West Memphis—Phillip Sorrell
12. Director, Office of Economic Development, Marion—Mike Demster

FY 2013 TECHNICAL COORDINATING COMMITTEE (13 MEMBERS)

1. WMATS Study Director—Eddie E. Brawley
2. West Memphis Office of Planning and Development— Paul Luker
3. Marion Economic Development—Open
4. West Memphis Economic Development—Ward Wimbish
5. AHTD District or Resident Engineer—R. J. Woodruff/Jeff Adams
6. Marion City Engineer—W. H. Reynolds
7. Sunset Planning Commission—Mayor Kirby Massey
8. Marion Planning Commission—Ed Cain
9. West Memphis Planning Commission—Mayor William H. Johnson
10. Crittenden County Planning Commission—Judge Melton Holt
11. Director, Office of Public Works, City of West Memphis—Phillip Sorrell
12. AHTD Planning Division—Kimberly Romano
13. Memphis Metropolitan Planning Organization—Pragati Srivastava

Mr. Eddie E. Brawley, P.E., Study Director, acting under the jurisdiction of the Public Works Director and in cooperation with the West Memphis Office of Planning and Development, is charged with the daily administration and coordination of the MPO activities.

The offices of the Public Works Director/City Engineer and the Planning and Development Director are located at 205 South Redding, West Memphis, Arkansas 72301. The office of the MPO Study Director is located at 796 West Broadway, West Memphis, Arkansas 72301.

MPO PROGRAMS AND ACTIVITIES

Activities carried out by the MPO include but are not limited to the following: street functional classification; travel time studies; street capacity and safety analyses; identification of existing land use and patterns of change; GIS implementation and maintenance; air quality conformity; record keeping; administration of FHWA Section 5303 funds, STP Attributable funds, CMAQ funds and matching local funds; attendance at workshops, seminars and meetings regarding the operation of the MPO; and development and maintenance of the area's transportation plan. The MPO also serves as the coordinating agency for AHTD projects within the area.

A Unified Planning Work Program (UPWP) detailing the MPO's work tasks and the short range planning document the Transportation Improvement Program (TIP) is prepared by the MPO each year. A copy of each year's UPWP and TIP is available for review and copying in the Public Works Director/City Engineer's Office each work day, Monday - Friday from 8:00 a.m. to 5:00 p.m. and on the MPO web site at <http://mpo.midsouthcc.edu>. The primary purpose of the UPWP is to identify in a single document all transportation related planning activities that will be undertaken in the fiscal year beginning on July 1 and ending on June 30. The purpose of the TIP is to coordinate area-wide transportation development activities and to provide for detailed local review and recommendations about improvement projects that should be programmed to best carry out the Transportation Plan.

The MPO continues to monitor local and regional air quality issues and is working in cooperation with the Arkansas Department of Environmental Quality (ADEQ), AHTD, FHWA, FTA, EPA and the Memphis MPO to address the EPA air quality regulations related to area wide transportation issues in the National Ambient Air Quality Standards (NAAQS). Specifically, During FY 2013 the MPO in cooperation with AHTD actively monitored and coordinated transportation planning in the area pursuant to the ***WMATS 2033 Long Range Transportation Plan Update and Conformity Determination*** along with the ***FY 2013-2016 Transportation Improvement Program***.

This past year the new Welcome Center and Interstate Ramp Relocation project was completed.

Other projects are currently under construction or that are scheduled to begin in the near future. Some of those include:

- Southland Drive Reconstruction Phase II
- Marion Railroad Overpass
- Main Street to Main Street (Harahan Bikeway Project)
- I-40 Rehabilitation (Hwy 77 to
- I-55 Rehabilitation (I-40 to Jericho)

The MPO staff also monitors other traffic activities including traffic collisions. The result is a continuously updated traffic crash database linked to a location map through the ArcView GIS software program that allows the MPO to monitor various statistics including the highest crash locations of the area. The staff and other officials use this information to recommend and make traffic improvements. This method has historically resulted in improvements to the overall transportation system for the West Memphis-Marion Area Transportation Study.

The MPO works cooperatively with the City of West Memphis to monitor and maintain the local transit program serviced by the Memphis Area Transit Authority (MATA) and works with MATA, the Memphis MPO and AHTD on the *Coordinated Human Services*

Transportation Plan (CHSTP) as required by federal regulations.

The purposes of the CHSTP are to:

- Inventory available transportation services;
- Assess transportation needs of transit-dependent populations including older adults, persons with disabilities, and low-income individuals;
- Identify gaps and duplications of services;
- Select projects for meeting unmet transportation needs; and
- Produce an action plan for project implementation.

The MPO is also actively involved in the monitoring of local and regional air quality issues. The West Memphis MPO is working in cooperation with the Arkansas Department of Environmental Quality (ADEQ), AHTD, the Shelby County Tennessee Health Department and the Memphis MPO to address the EPA air quality regulations related to the National Ambient Air Quality Standards (NAAQS).

The funds with which to undertake the various planning activities were provided to the MPO from the AHTD through the Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and the U.S. Department of Transportation (DOT) under the provisions of Section 112 of the Federal-Aid Highway Act. Additional funding was

also obtained through the allocation of STP Attributable funds, CMAQ funds and the matching local funds. Since FY 92, the funding ratio has been 80% Federal and 20% Local under the various Federal Highway programs—currently MAP-21. The Section 5303, PL, STP Attributable, CMAQ and matching local funds for FY 2013 were estimated to be \$381,823.75 (Section 5303 \$78,000.00; CMAQ \$138,000.00; STP Attributable \$89,459.00; Local \$76,364.75). The actual Section 5303 funding amount was \$79,237.00. Additionally, the MPO was authorized to add \$18,381.13 of federal CMAQ funds to the budget. With that revision, the total available funding became \$406,346.40 of which \$404,323.75 was programmed. The following pages summarize the work task accomplishments followed with a summary of the funding amounts including the actual monthly expenditures and balances.

UPWP WORK TASK EXPLANATION

TASK I: ADMINISTRATION AND MANAGEMENT

END PRODUCTS – ALL AREAS OF THIS TASK WERE COMPLETED OR ARE ONGOING—EXCEPT AS NOTED.

Routine monitoring and updates to reports, memoranda, and analysis of data to determine recommended changes and improvements consisting of the following:

1. An OMB Circular A-133 audit report will be prepared by a responsible accounting firm.
2. Travel and supply/equipment purchase documentation
3. MPO Annual Performance and Expenditures Report
4. Monthly billings and progress reports
5. Unified Planning Work Program
6. Revised Prospectus and Public Participation Plan as necessary
7. Minutes of Committee meetings
8. ADA Action Plan
9. Title VI Report

TASK II: DATA DEVELOPMENT AND MAINTENANCE

END PRODUCTS –THE AREAS OF THIS TASK ARE ONGOING.

1. Upgraded files documenting the available current study area subdivision regulations and land use plans for the study area.
2. Upgraded current miscellaneous databases and other computer program files used in the general administration of the program.
3. Produce miscellaneous study reports not included in the other work tasks.

TASK III: SHORT RANGE PLANNING

END PRODUCTS – THE AREAS OF THIS TASK ARE ONGOING EXCEPT AS NOTED.

1. As needed revisions to *FY 2013-2016 Transportation Improvement Program (TIP)* that include a financially constrained project priority list and a demonstration that proposed projects are in conformance with the area's air quality requirements.
2. Planning for additional transportation enhancement projects as deemed necessary.
3. Reports prepared in response to requests for study data regarding short range planning.
4. Publish and monitor the annual list of obligated projects.

TASK IV: LONG RANGE TRANSPORTATION PLAN

END PRODUCTS-ALL AREAS OF THIS TASK ARE ONGOING EXCEPT AS NOTED.

1. Monitor and update the *WMATS 2033 Long-Range Transportation Plan Update* as necessary.
2. Monitor and update as needed the Functional Classification Map.
3. Maintain current data on bike use and bikeway routes.
4. Maintain data for documenting various local policies for providing right-of-way and construction for planned streets and highways and the need for identifying corridors for preservation of right-of-way.
5. Prepare reports in response to requests for study data regarding long range planning.
6. Maintain current West Memphis, Marion and Crittenden County Land Use and Zoning maps.
7. Coordinate air quality activities for the WMATS with ADEQ and AHTD and the Interagency Consultation Committee as required.

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS*

END PRODUCT—ITEM NO. 1 OF THIS SUBTASK WAS COMPLETED. ITEM NO. 2 IS MAINTAINED BY AHTD.

1. A computerized street pavement condition inventory and a prioritized list of streets based on a quantified pavement condition index (PCI) and life-cycle cost analysis for improvements. This inventory has been in place for West Memphis for several years and work continues so as to include the streets in Marion in the near future.
2. Prioritized ranking of area bridges based on their condition.

SUBTASK 5.2: CONGESTION MANAGEMENT

END PRODUCTS—THE ACCIDENT DATA IS A PART OF THE MPO'S GIS. CRASH REPORTS ARE ENTERED INTO A DATA BASE FILE AND IMPORTED INTO ARCVIEW AND JOINED TO A MAP INDICATING ACCIDENT LOCATION. TRAFFIC COUNTS AND OTHER ELEMENTS OF THIS TASK ARE ONGOING.

1. Traffic studies and recommendations for crash reduction; intersection and spot improvement recommendations including 4-way stop analysis.
2. A GIS traffic crash map indicating the location and linked to pertinent crash data that enables detailed analysis of both individual crashes and intersections with high crash rates.
3. Travel-time data.
4. Traffic-count data.
5. Monitor ridesharing, van pooling, and other related transportation demand services data.
6. Monitor Congestion Management Strategy Plan.
7. Continue to provide reports and maps to appropriate officials and agencies for public use about the types of transit services provided in the study area.
8. Monitor transit routes and services by MATA and other providers.
9. A Public Transportation/Human Services Coordination Plan for subrecipients of public

10. A process to competitively select subrecipients within the study area and performance measures to monitor project activities.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

END PRODUCTS—THE MPO CONTINUES TO WORK WITH VARIOUS ENTITIES REGARDING THE INTERMODAL FACILITIES IN THIS AREA AS INDICATED IN THE THIRD ELEMENT OF THIS TASK. THE FIRST TWO ELEMENTS IN THIS TASK CONCERNING THE ACCESS STUDY AND NEEDS FORECAST ARE CONDUCTED AS REQUIRED BY AHTD WITH OUR COOPERATION AND THEN MAINTAINED BY AHTD.

In cooperation with AHTD:

1. Maintain a comprehensive record of the existing transportation modes and intermodal facilities, including a map of the study area indicating intermodal facilities locations and primary access routes from arterial highway system, and the identification of NHS connections to major intermodal terminals.
2. As intermodal needs arise and are identified, integrate recommended solutions into the Long-Range Transportation Plan and the T.I.P. as required.
3. Participate in ongoing area-wide freight studies in cooperation with AHTD and the Memphis MPO, and the Regional Logistics Council.

TASK VI: G.I.S. IMPLEMENTATION

END PRODUCT – THIS TASK IS ONGOING.

1. The continued development of a City of West Memphis base map and the integration of county data as well as the integration of pertinent existing planning data and work tasks into the G.I.S. program.
2. Participate in area GIS user groups.

Progress Reports for FY 2013

July

TASK 1: ADMINISTRATION AND MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.

Percentage of Completion—Approx. 7%

TASK 2: DATA DEVELOPMENT AND MAINTENANCE

- I. Accomplishments during the Reporting Period
 - a. Maintained backup of MPO study data.
 - b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 3%

TASK 3: SHORT RANGE PLANNING

- I. Accomplishments during the Reporting Period
 - a. Provided staff to monitor the current TIP.
 - b. Staff worked with AHTD in making administrative changes to the FY 2013-2016 TIP to coincide with the STIP and did initial work on the complete TIP document which will be presented to the Policy Committee for approval in August.

Percentage of Completion—Approx. 9%

TASK 4: LONG RANGE TRANSPORTATION PLAN

- I. Accomplishments during the Reporting Period
 - a. Staff continued to monitor the current Long Range Transportation plan and continued preliminary work required to update the LRP and Bikeway

- Plan.
- b. Provided staff to coordinate the Main Street to Main Street (Harahan
- c. Bikeway Project) with area and state officials.
- d. Staff continued to monitor air quality issues and concerns in the region.

Percentage of Completion—Approx. 6%

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

- I. Accomplishments during this Reporting Period
 - a. No work was done in this subtask

SUBTASK 5.2: CONGESTION MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. Staff continued data input and related GIS location map for 2012 crashes.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 8%

TASK VI: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

- I. Accomplishments during the Reporting Period
 - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment

via GIS and internet technology.

Percentage of Completion—Approx. 10%

August

TASK 1: ADMINISTRATION AND MANAGEMENT

I. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. Staff completed and submitted the FY 2012 Final Performance and Expenditures Annual Report.
- c. Staff hosted the regular quarterly Citizen's Advisory Committee meeting on August 7th at the West Memphis City Hall.
- d. Staff hosted the regular quarterly Technical Coordinating Committee meeting on August 9th at the West Memphis City Hall
- e. Staff hosted the regular quarterly Policy Committee meeting on August 14th at the West Memphis City Hall.
- f. The MPO purchased traffic counter replacement batteries.

Percentage of Completion—Approx. 17%

TASK 2: DATA DEVELOPMENT AND MAINTENANCE

II. Accomplishments during the Reporting Period

- a. Maintained backup of MPO study data.
- b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 16%

TASK 3: SHORT RANGE PLANNING

II. Accomplishments during the Reporting Period

- a. Provided MPO staff to monitor the progress and meet with area and State officials on the Main Street to Main Street (Harahan Bridge) Bikeway Project. Meetings/conference calls were held on August 2nd, 8th, 16th, 23rd and 24th.

- b. The MPO staff completed and the Policy Committee approved the FY 2013-2106 Transportation Improvement Program (TIP).

Percentage of Completion—Approx. 20%

TASK 4: LONG RANGE TRANSPORTATION PLAN

I. Accomplishments during the Reporting Period

- a. The MPO staff continued to monitor the current Long Range Transportation plan and continued preliminary work required to update the LRP and Bikeway Plan.
- b. The MPO staff continued to monitor air quality issues and concerns in the region.
- c. The MPO staff participated in a conference call on August 1st to discuss Desoto County, Mississippi's air quality status.
- d. The MPO Staff hosted an Interagency Consultation Committee meeting on August 14th.
- e. The MPO staff participated in the East Arkansas Planning Development public "ReNew East Arkansas" meetings/workshops on August 16th and 22nd to establish planning strategies in conjunction with sustainability and livability standards and goals.

Percentage of Completion—Approx. 22%

TASK 5: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

- ##### **I. Accomplishments during this Reporting Period**
- a. No work was done in this subtask

SUBTASK 5.2: CONGESTION MANAGEMENT

- ##### **I. Accomplishments during the Reporting Period**
- a. Staff continued data input and related GIS location map for 2012 crashes.
 - b. MPO staff attended the Regional Logistics Council in Memphis on August 2nd.
 - c. MPO staff attended the Regional Traffic Incident Management workshop in Memphis on August 2nd.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities.
 - b. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 13%

TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

- I. Accomplishments during the Reporting Period
 - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 14%

September

TASK 1: ADMINISTRATION AND MANAGEMENT

- I. Accomplishments during the Reporting Period
 - b. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
 - c. MPO staff attended the Highway Safety Steering Committee meeting in Little Rock on September 5th (264 miles).

Percentage of Completion—Approx. 23%

TASK 2: DATA DEVELOPMENT AND MAINTENANCE

- I. Accomplishments during the Reporting Period
 - a. No time was charged to this task this week.
- Percentage of Completion—Approx. 16%

TASK 3: SHORT RANGE PLANNING

- I. Accomplishments during the Reporting Period
 - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
 - b. Provided MPO staff to monitor the progress and meet with area and State officials on the Main Street to Main Street (Harahan Bridge) Bikeway Project. Meetings/conference calls were held on September 6th, 14th, 26th, and 27th.
- Percentage of Completion—Approx. 28%

TASK 4: LONG RANGE TRANSPORTATION PLAN

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued to monitor the current Long Range Transportation plan and continued preliminary work required to update the LRP and Bikeway Plan.
 - b. The MPO met with the National Park Service to review the Bikeway plans in West Memphis and Crittenden County including the Main Street to Main Street project on September 11th.
 - c. The MPO staff met with Tennessee and Arkansas officials to review regional transportation projects on September 12th.
 - d. The MPO staff met with FHWA and other officials to review the Bikeway plans in West Memphis and Crittenden County including the Main Street to Main Street project on September 27th.
 - e. The MPO staff continued to monitor air quality issues and concerns in the region.
- Percentage of Completion—Approx. 56%

TASK 5: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

- I. Accomplishments during this Reporting Period
 - a. No work was done in this subtask

SUBTASK 5.2: CONGESTION MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. Staff continued data input and related GIS location map for 2012 crashes.
 - b. MPO staff attended the Highway Safety Steering Committee meeting in Little Rock on September 5th.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 18%

TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

- I. Accomplishments during the Reporting Period
 - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 18%

October

TASK 1: ADMINISTRATION AND MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
 - b. Paid for 2011 MPO Audit
 - c. Paid for various MPO conference call charges.
 - d. MPO staff met with the Marion Economic Development Director to review the various MPO programs and work tasks on October 4, 2012.

Percentage of Completion—Approx. 30%

TASK 2: DATA DEVELOPMENT AND MAINTENANCE

- I. Accomplishments during the Reporting Period
 - a. Maintained backup of MPO study data.
 - b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 19%

TASK 3: SHORT RANGE PLANNING

- I. Accomplishments during the Reporting Period
 - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
 - b. Provided MPO staff to monitor the progress and meet with area and State officials on the Main Street to Main Street (Harahan Bridge) Bikeway Project. Meetings/conference calls were held on October 5th.
 - c. Provided MPO staff to work with area officials on the West Memphis Gateway Enhancement project.

Percentage of Completion—Approx. 40%

TASK 4: LONG RANGE TRANSPORTATION PLAN

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued to monitor the current Long Range Transportation plan and continued preliminary work required to update the LRP and Bikeway Plan.
 - b. The MPO staff continued to monitor air quality issues and concerns in the region.
 - c. The MPO staff attended the AHTD Transit Coordination meeting at East Arkansas Planning and Development in Jonesboro, AR on October 3, 2012

Percentage of Completion—Approx. 49%

TASK 5: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

- I. Accomplishments during this Reporting Period
 - a. No work was done in this subtask

SUBTASK 5.2: CONGESTION MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. MPO staff continued data input and related GIS location map for 2012 crashes.
 - b. MPO staff attended the TDOT Region 4 Traffic Management workshop in Memphis on October 23, 2012

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific

planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

- b. MPO staff attended the FedEx Institute of Technology Freight Conference in Memphis on October 30, 2012.

Percentage of Completion—Approx. 28%

TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

I. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.
- b. Staff attended Crittenden County Emergency Management meeting on October

Percentage of Completion—Approx. 28%

November

TASK 1: ADMINISTRATION AND MANAGEMENT

I. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. Paid for AutoCAD annual software subscription.
- c. Paid for MPO conference call charges.
- d. Paid for PAVER annual software subscription.
- e. MPO staff participated in an AMPO MAP-21 Performance measures webinar on November 6th.
- f. MPO staff hosted the quarterly MPO meeting in November. On November 6th the Citizens Advisory meeting was held; on November 8th the Technical Coordinating meeting was held; and, on November 13th the Policy meeting was held. All quarterly meetings are held at the West Memphis City Hall.
- g. MPO staff attended the Memphis MPO Executive Board meeting held in Memphis on November 15th

Percentage of Completion—Approx. 37%

TASK 2: DATA DEVELOPMENT AND MAINTENANCE

- I. Accomplishments during the Reporting Period
 - a. Maintained backup of MPO study data.
 - b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 25%

TASK 3: SHORT RANGE PLANNING

- I. Accomplishments during the Reporting Period
 - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
 - b. Provided MPO staff to monitor the M2M project.
 - c. MPO Staff met with MATA officials at the West Memphis City Hall on November 13th concerning long term financial needs.

Percentage of Completion—Approx. 45%

TASK 4: LONG RANGE TRANSPORTATION PLAN

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued to monitor the current Long Range Transportation plan and continued preliminary work required to update the LRP and Bikeway Plan.
 - b. The MPO staff continued to monitor air quality issues and concerns in the region.
 - c. The MPO staff hosted the monthly Interagency Consultation Committee meeting on November 13th.

Percentage of Completion—Approx. 60%

TASK 5: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

- I. Accomplishments during this Reporting Period
 - a. No work was done in this subtask

SUBTASK 5.2: CONGESTION MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. MPO staff continued data input and related GIS location map for 2012 crashes.
 - b. MPO staff continued to monitor traffic counts within the WMATS.
 - c. MPO staff attended the Regional Logistics Council meeting held in Memphis on November 29th.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.
 - b. MPO staff participated in a meeting concerning FHWA's freight peer to peer program held in Memphis on November 15th with FHWA Regions 4 and 6 and Memphis MPO officials.

Percentage of Completion—Approx. 35%

TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

- I. Accomplishments during the Reporting Period
 - a. Provided staff to review and publish on the MPO website pertinent

- announcements, data and documents for the public review and comment via GIS and internet technology.
- b. MPO staff attended Crittenden County Emergency Management meeting on November.

Percentage of Completion—Approx. 34%

December

TASK 1: ADMINISTRATION AND MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
 - b. Paid for AAMPO annual dues.

Percentage of Completion—Approx. 46%

TASK 2: DATA DEVELOPMENT AND MAINTENANCE

- I. Accomplishments during the Reporting Period
 - a. Maintained backup of MPO study data.
 - b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 31%

TASK 3: SHORT RANGE PLANNING

- I. Accomplishments during the Reporting Period
 - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
 - b. Provided MPO staff to monitor the M2M project.

Percentage of Completion—Approx. 51%

TASK 4: LONG RANGE TRANSPORTATION PLAN

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued to monitor the current Long Range Transportation plan and continued work required to update the LRP and Bikeway Plan.
 - b. The MPO staff continued to monitor air quality issues and concerns in the region and worked on the air quality conformity requirement for the Long Range Transportation Plan.
 - c. The MPO staff attended a Memphis MPO meeting concerning their upcoming household survey project.
 - d. The MPO staff participated in a East Arkansas Planning and Development conference call concerning transportation issues in Crittenden County.

Percentage of Completion—Approx. 64%

TASK 5: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

- I. Accomplishments during this Reporting Period
 - a. No work was done in this subtask

SUBTASK 5.2: CONGESTION MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued data input and related GIS location map for 2012 crashes.
 - b. The MPO staff continued to monitor traffic counts within the WMATS.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. The MPO staff periodically reviews the intermodal concerns of the

- b. WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.
- c. The MPO staff worked with the Memphis MPO toward application for FHWA's Freight Peer-to-Peer Exchange program involving both MPO's and area stakeholders.
- d. The MPO staff also worked with the Memphis MPO toward a possible joint area-wide household survey and freight data collection plan involving all three mid-south states.

Percentage of Completion—Approx. 42%

TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

- I. Accomplishments during the Reporting Period
 - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.
 - b. The MPO staff is reviewing and correcting the West Memphis and Marion Census Boundary and Annexation Survey as requested by the Census Bureau.

Percentage of Completion—Approx. 39%

January

TASK 1: ADMINISTRATION AND MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
 - b. Paid for the ICC conference call services for January.

Percentage of Completion—Approx. 54%

TASK 2: DATA DEVELOPMENT AND MAINTENANCE

- I. Accomplishments during the Reporting Period
 - a. Maintained backup of MPO study data.
 - b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 33%

TASK 3: SHORT RANGE PLANNING

- I. Accomplishments during the Reporting Period
 - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.

Percentage of Completion—Approx. 65%

TASK 4: LONG RANGE TRANSPORTATION PLAN

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued to monitor the current Long Range Transportation plan and continued work required to update the LRP and Bikeway Plan.
 - b. The MPO staff continued to monitor air quality issues and concerns in the region and worked on the air quality conformity requirement for the Long Range
 - i. Transportation Plan.
 - c. The MPO staff hosted an Interagency Consultation Committee conference call meeting on January 15, 2013.
 - d. The MPO staff participated in the MidSouth Regional Greenprint Consortium Meeting held in Southaven, MS on January 24, 2013.
 - e. The MPO staff reviewed LRTP updates and Project List with West Memphis Planning Commission and also received approval for Vision Statement, Objectives and Strategies.

Percentage of Completion—Approx. 74%

TASK 5: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

- I. Accomplishments during this Reporting Period
 - a. No work was done in this subtask

SUBTASK 5.2: CONGESTION MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued data input and related GIS location map for 2012 crashes.
 - b. The MPO staff continued to monitor traffic counts within the WMATS.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.
 - b. The MPO staff continued to work with the Memphis MPO toward application for FHWA's Freight Peer-to-Peer Exchange program involving both MPO's and area stakeholders.
 - c. The MPO staff also worked with the Memphis MPO toward a possible joint area-wide household survey and freight data collection plan involving all three mid-south states.

Percentage of Completion—Approx. 50%

TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

- I. Accomplishments during the Reporting Period
 - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.
 - b. The MPO staff is reviewing and correcting the West Memphis and Marion Census Boundary and Annexation Survey as requested by the Census Bureau.

Percentage of Completion—Approx. 47%

February

TASK 1: ADMINISTRATION AND MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
 - b. Paid for Long Range Transportation Plan publishing materials.
 - c. Paid for public participation newspaper advertisement for the Unified Planning Work Program.
 - d. MPO staff held quarterly meetings of the MPO Citizen's Advisory Committee, Technical Coordinating Committee and the Policy Committee meeting at the West Memphis City Hall. The CAC meeting was held on February 5th, the TCC meeting was held on the 7th and the Policy Committee meeting was held on the 12th.
 - e. During the Policy Committee meeting, the following elections took place:
 - i. Chairman—Mayor William Johnson
 - ii. Vice Chairman—Mayor Frank Fogleman
 - iii. Secretary/Treasurer—Mr. Ward Wimbish
 - f. Attended the Memphis MPO Engineering Technical Committee meeting on February 28th.

Percentage of Completion—Approx. 61%

TASK 2: DATA DEVELOPMENT AND MAINTENANCE

- I. Accomplishments during the Reporting Period
 - a. No work done in the task during February.
Percentage of Completion—Approx. 33%

TASK 3: SHORT RANGE PLANNING

- I. Accomplishments during the Reporting Period
 - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
 - b. The MPO staff participated in a planning meeting with National Park Service and State representatives concerning green space use in the West Memphis—Marion area primarily in the Mississippi River flood plain on February 27th.

Percentage of Completion—Approx. 74%

TASK 4: LONG RANGE TRANSPORTATION PLAN

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued to monitor the current Long Range Transportation plan and continued work required to update the LRP and Bikeway Plan.
 - b. The MPO staff continued to monitor air quality issues and concerns in the region and worked on the air quality conformity requirement for the Long Range Transportation Plan.
 - c. The MPO staff hosted Interagency Consultation Committee conference call meetings on February 4 and on February 12, 2013.
 - d. The MPO staff participated in the MidSouth Regional Greenprint Consortium Meeting held in Memphis on February 19th.

Percentage of Completion—Approx. 84%

TASK 5: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

- I. Accomplishments during this Reporting Period
 - a. No work was done in this subtask

SUBTASK 5.2: CONGESTION MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued data input and related GIS location map for 2012 crashes.
 - b. The MPO staff continued to monitor traffic counts within the WMATS.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.
 - b. The MPO staff attended the Peer-to-Peer Freight Exchange meeting in Memphis on February 20th and 21st.

Percentage of Completion—Approx. 57%

TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

- I. Accomplishments during the Reporting Period
 - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.
 - b. The MPO staff finished reviewing and correcting the West Memphis and

Marion Census Boundary and Annexation Survey as requested by the Census Bureau.

Percentage of Completion—Approx. 58%

March

TASK 1: ADMINISTRATION AND MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
 - b. Paid for Long Range Transportation Plan public participation announcements.
 - c. Paid for annual ESRI ArcView subscriptions.

Percentage of Completion—Approx. 61%

TASK 2: DATA DEVELOPMENT AND MAINTENANCE

- I. Accomplishments during the Reporting Period
 - a. No work done in the task during February.

Percentage of Completion—Approx. 33%

TASK 3: SHORT RANGE PLANNING

- I. Accomplishments during the Reporting Period
 - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
 - b. In conjunction with the M-2-M project, the MPO staff participated in a land use planning meeting with West Memphis City officials and University of Memphis representatives on March 1st.

Percentage of Completion—Approx. 78%

TASK 6: LONG RANGE TRANSPORTATION PLAN

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued to monitor the current Long Range Transportation Plan and continued the work required to update the LRTP and Bikeway Plan.
 - b. The MPO staff continued to monitor air quality issues and concerns in the region and worked on the air quality conformity requirement for the Long Range Transportation Plan Update.
 - c. The MPO staff hosted Interagency Consultation Committee conference call meeting on March 12, 2013.
 - e. The MPO staff participated in the MidSouth Regional Greenprint Consortium meeting held in Memphis on March 21st.
 - f. The MPO staff participated in the EAPDD planning meetings on March 11th and March 13th.

Percentage of Completion—Approx. 95%

TASK 5: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

- I. Accomplishments during this Reporting Period
 - a. No work was done in this subtask

SUBTASK 5.2: CONGESTION MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued data input and related updates to the GIS location map for 2013 crashes.
 - b. The MPO staff continued to monitor traffic counts within the WMATS.
 - c. The MPO staff participated in the National Cooperative Highway Research Program seminar at AHTD on March 26th.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

- I. Accomplishments during the Reporting Period

- a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 60%

TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

I. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.
- b. MPO staff participated in the monthly CCLEPC (Crittenden County Local Emergency Planning Committee) in conjunction with GIS.

Percentage of Completion—Approx. 69%

April

TASK 1: ADMINISTRATION AND MANAGEMENT

I. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. Paid for Unified Planning Work Program public participation announcements.
- c. Paid for annual Internet Survey subscription service.
- d. Held special called Citizen's Advisory Committee meeting on Monday, April 22nd.
- e. Held special called joint meeting of the MPO Technical Coordinating and Policy Committees on Tuesday, April 23rd to review and approve the 2033 Long Range Transportation Plan Update and Conformity Report.
- f. Staff attended the Memphis MPO Policy Board meeting on Thursday, April 25th.

Percentage of Completion—Approx. 77%

TASK 2: DATA DEVELOPMENT AND MAINTENANCE

I. Accomplishments during the Reporting Period

- a. Provided staff to review area land use plans and agreements.

Percentage of Completion—Approx. 36%

TASK 3: SHORT RANGE PLANNING

I. Accomplishments during the Reporting Period

- a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.

Percentage of Completion—Approx. 79%

TASK 4: LONG RANGE TRANSPORTATION PLAN

I. Accomplishments during the Reporting Period

- a. The MPO staff continued to monitor the current Long Range Transportation Plan and continued the work required to update the LRTP and Bikeway Plan. The 2033 LRTP Update and Conformity Report was approved by the Policy Committee on April 23, 2013.
- b. The MPO staff continued to monitor air quality issues and concerns in the region.
- c. The MPO staff hosted public hearing regarding the Long Range Transportation Plan and Conformity Report on Tuesday, April 2nd at the West Memphis City Hall and on Thursday, April 4th in Marion.
- d. The MPO staff attended the East Arkansas Planning and Development District planning meeting in Jonesboro on Thursday, April 11th.
- e. The MPO staff attended the Economic Development Zone meeting at ADEQ in Little Rock on Monday, April 15th.
- f. The MPO staff hosted Interagency Consultation Committee conference call meeting on Monday, April 1st and Tuesday, April 9th.

Percentage of Completion—Approx. 99%

TASK 5: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

- I. Accomplishments during this Reporting Period
 - a. No work was done in this subtask

SUBTASK 5.2: CONGESTION MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued data input and related updates to the GIS location map for 2013 crashes.
 - b. The MPO staff continued to monitor traffic counts within the WMATS.
 - c. The MPO staff participated in a Highway Safety Committee meeting at AHTD in Little Rock on April 18th.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 65%

TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

- I. Accomplishments during the Reporting Period
 - a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.
 - b. MPO staff participated in the monthly CCLEPC (Crittenden County Local Emergency Planning Committee) in conjunction with GIS.

Percentage of Completion—Approx. 84%

May

TASK 1: ADMINISTRATION AND MANAGEMENT

I. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. Paid for Interagency Consultation Committee Conference Call.
- c. Purchased printer.
- d. Purchased printing supplies for publishing the 2033 LRTP.
- e. Attended AHTD Planning Conference on May 15th and May 16th in Little Rock.
- f. Paid shipping fees to mail 2033 LRTP to various Interagency Consultation Committee member agencies.

Percentage of Completion—Approx. 87%

TASK 2: DATA DEVELOPMENT AND MAINTENANCE

I. Accomplishments during the Reporting Period

- a. Provided staff to review area land use plans and agreements, etc.

Percentage of Completion—Approx. 57%

TASK 3: SHORT RANGE PLANNING

a. Accomplishments during the Reporting Period

- a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
- b. MPO Staff attended the State Rail Plan update on May 15th prior to the AHTD Planning Conference.
- c. MPO Staff attended public hearing sponsored by the National Park Service relating to trails and park improvements in the Mississippi River flood plain area around the I-55/I-40 bridge on May 21st.

Percentage of Completion—Approx. 91%

TASK 6: LONG RANGE TRANSPORTATION PLAN

- I. Accomplishments during the Reporting Period
 - a. The MPO staff began to monitor the approved 2033 Long Range Transportation Plan.
 - b. The MPO staff continued to monitor air quality issues and concerns in the region.
 - c. The MPO staff attended the Freight Workshop in Little Rock on May 14th.
Percentage of Completion—Approx. 99%

TASK 5: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

- I. Accomplishments during this Reporting Period
 - a. No work was done in this subtask

SUBTASK 5.2: CONGESTION MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued data input and related updates to the GIS location map for 2013 crashes.
 - b. The MPO staff continued to monitor traffic counts within the WMATS.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private

requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 71%

TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

I. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 93%

June

TASK 1: ADMINISTRATION AND MANAGEMENT

I. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated
- b. with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- c. Paid for Interagency Consultation Committee Conference Call.
- d. The MPO staff attended Memphis MPO Engineering Technical committee meeting on June 25th.

Percentage of Completion—Approx. 100%

TASK 2: DATA DEVELOPMENT AND MAINTENANCE

I. Accomplishments during the Reporting Period

- a. Provided staff to review area land use plans and agreements, etc.

Percentage of Completion—Approx. 100%

TASK 3: SHORT RANGE PLANNING

- I. Accomplishments during the Reporting Period
 - a. Provided MPO staff to monitor the FY 2013-2016 Transportation Improvement Program.
 - b. The MPO staff attended a Midsouth Greenprint meeting in West Memphis on June 25th.

Percentage of Completion—Approx. 100%

TASK 4: LONG RANGE TRANSPORTATION PLAN

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued to monitor the approved 2033 Long Range Transportation Plan.
 - b. The MPO staff continued to monitor air quality issues and concerns in the region.
 - c. The MPO staff attended the Congressional Transportation Committee Roundtable meeting at the Mid-South Community College on June 21st.

Percentage of Completion—Approx. 100%

TASK 5: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

- I. Accomplishments during this Reporting Period
 - a. No work was done in this subtask

SUBTASK 5.2: CONGESTION MANAGEMENT

- I. Accomplishments during the Reporting Period
 - a. The MPO staff continued data input and related updates to the GIS location map for 2013 crashes.
 - b. The MPO staff continued to monitor traffic counts within the WMATS.
 - c. The MPO staff met with the City of West Memphis concerning funding options to ensure transit service for the area.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

I. Accomplishments during the Reporting Period

- a. The MPO staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 100%

TASK 6: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

I. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 100%

011	Task I		Task II		Task III		Task IV		Task V		Task VI		Totals	
	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local		
July	1563.26	390.82	135.16	33.79	2370.64	592.66	1211.76	302.94	4752.40	1188.10	1723.35	430.84	14695.72	PL/STP
August	2098.10	524.52	507.16	126.79	2707.68	676.92	3577.86	894.46	2577.71	644.43	766.09	191.52	15293.24	
September	1265.00	316.25	0.00	0.00	2004.00	501.00	2915.45	728.86	3360.52	840.13	763.82	190.95	12885.98	
October	1496.14	374.03	98.02	24.50	2841.83	710.46	2836.69	709.17	5643.72	1410.93	1811.76	452.94	18410.19	
November	1548.07	387.02	261.58	65.39	1405.82	351.45	2343.47	585.87	4211.64	1052.91	1067.38	266.85	13547.45	
December	1875.60	468.90	239.90	59.98	1371.61	342.90	904.94	226.24	3959.54	989.88	882.66	220.66	11542.81	
January	1845.88	461.46	65.42	16.36	3577.37	894.34	2191.15	547.79	4718.53	1179.63	1404.11	351.03	17253.07	
Feburary	1410.23	352.56	0.00	0.00	2276.19	569.05	2149.36	537.34	3885.68	971.42	2045.99	511.50	14709.32	
March	1356.09	339.02	0.00	0.00	979.79	244.95	2354.58	588.64	2022.35	505.59	2035.01	508.75	10934.77	
April	2167.96	541.99	130.61	32.65	261.33	65.33	4132.60	1033.15	2669.77	667.44	2562.76	640.69	14906.28	
May	1984.06	496.01	850.27	212.57	3029.29	757.32	1013.71	253.42	3940.62	985.15	1608.38	402.09	15532.89	
June	1744.22	436.06	1373.90	343.47	784.24	196.06	273.39	68.35	5981.85	1495.46	2191.70	547.92	15436.62	
Total	20354.61	5088.64	3662.02	915.50	23609.79	5902.44	25904.96	6476.23	47724.33	11931.07	18863.01	4715.74	175148.34	175148.34
Budget	21459.00	5364.75	4000.00	1000.00	25000.00	6250.00	21500.00	5375.00	58500.00	14625.00	18000.00	4500.00	185573.75	148459.00
Balance	1104.39	276.11	337.98	84.50	1390.21	347.56	-4404.96	-1101.23	10775.67	2693.93	-863.01	-215.74	10425.41	
% Remaining	0.05	0.05	0.08	0.08	0.06	0.06	-0.20	-0.20	0.18	0.18	-0.05	-0.05	0.06	
::														
			006		007		008		009		010			
			Federal	Local	Federal	Local	Federal	Local	Federal	Local	Federal	Local	Totals	
July			0.00	0.00	0.00	0.00	67.62	16.90	0.00	0.00	0.00	0.00	84.52	
August			80.10	20.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.13	
September			0.00	0.00	0.00	0.00	88.70	22.18	0.00	0.00	0.00	0.00	110.88	
October			0.00	0.00	0.00	0.00	529.89	132.47	5,200.00	1,300.00	0.00	0.00	7,162.36	
November			1,524.00	381.00	0.00	0.00	14.74	3.69	0.00	0.00	0.00	0.00	1,923.43	
December			0.00	0.00	240.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	
January			0.00	0.00	0.00	0.00	10.54	2.64	0.00	0.00	0.00	0.00	13.18	
Feburary			0.00	0.00	461.45	115.36	0.00	0.00	0.00	0.00	58.66	14.66	650.13	
March			800.00	200.00	0.00	0.00	116.38	29.10	0.00	0.00	107.33	26.83	1,279.64	
April			0.00	0.00	360.00	90.00	406.05	101.51	0.00	0.00	60.32	15.08	1,032.96	
May			702.66	175.67	515.22	128.80	101.20	25.30	0.00	0.00	0.00	0.00	1,648.85	
June			0.00	0.00	0.00	0.00	17.50	4.37	0.00	0.00	0.00	0.00	21.87	
Total			3,106.76	776.70	1,576.67	394.16	1,352.62	338.16	5,200.00	1,300.00	226.31	56.57	14,327.95	14,327.95
Budget			5,020.00	1,255.00	1,600.00	400.00	1,780.00	445.00	9,600.00	2,400.00	1,000.00	250.00	23,750.00	19,000.00
Balance			1,913.24	478.30	23.33	5.84	427.38	106.84	4,400.00	1,100.00	773.69	193.43	9,422.05	
% Remaining			0.38	0.38	0.01	0.01	0.24	0.24	0.46	0.46	0.77	0.77	0.40	

CMAQ FY13	Task IV 011 CMAQ	Task IV 003 CMAQ													
														167,459.00	
														PL Funds	\$78,000.00
														STP Atrib	\$89,459.00
														Total	\$167,459.00
July	18717.43	4679.35	0.00	0.00				23396.78							
August	14487.92	3621.98	0.00	0.00				18109.90							
September	10850.18	2712.54	0.00	0.00				13562.72					PL/STP	\$167,459.00	
October	15567.51	3891.87	0.00	0.00				19459.38					CMAQ	\$138,000.00	
November	11623.17	2905.79	0.00	0.00				14528.96					Sub Total	\$305,459.00	
December	10378.69	2594.67	0.00	0.00				12973.36							
January	14707.46	3676.86	0.00	0.00				18384.32					Total w/match	\$381,823.75	
February	15110.55	3777.64	0.00	0.00				18888.19							
March	1933.93	483.49	0.00	0.00				2417.42							
April	14568.73	3642.19	0.00	0.00				18210.92							
May	6911.19	1727.80	0.00	0.00				8638.99							
June	3135.65	783.91	0.00	0.00				3919.56							
Total	137992.41	34498.09	0.00	0.00				172490.50							
Budget	138000.00	34500.00	0.00	0.00				172500.00			Transfer \$2000.00 plus \$500.00 match from Task IV 003 CMAQ to Task IV 011 CMAQ				
Balance	7.59	1.91	0.00	0.00				9.50							