

F. Y. 2012 FINAL PERFORMANCE AND EXPENDITURES

ANNUAL REPORT

**WEST MEMPHIS
METROPOLITAN PLANNING ORGANIZATION**

August, 2012

THE CITY OF WEST MEMPHIS AS THE DESIGNATED METROPOLITAN PLANNING ORGANIZATION (MPO) FOR THE WEST MEMPHIS-MARION AREA TRANSPORTATION STUDY (WMATS)

NOTICE OF NONDISCRIMINATION

The City of West Memphis (City) complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the City does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in the admission, access to and treatment in the City's programs and activities, as well as the City's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the City's nondiscrimination policies may be directed to Dewayne Douglas, Personnel Director, Paul Luker, ADA Coordinator, or Eddie Brawley, MPO Study Director at 796 West Broadway, West Memphis, AR 72301 (870)735-8148 or wm.mpo@sbcglobal.net.

The preparation and publication of this document was financed in part by funds provided by the United States Department of Transportation, Federal Highway Administration, and Federal Transit Administration. The provision of Federal financial assistance should not be construed as denoting U.S. Government approval of plans, policies, programs or projects contained herein.

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WEST MEMPHIS METROPOLITAN PLANNING ORGANIZATION

The City of West Memphis was designated by Governor Clinton as the Metropolitan Planning Organization/MPO for the West Memphis-Marion Area (Arkansas portion of the Memphis Urbanized Area) February 15, 1983. The West Memphis-Marion Area Transportation Study (WMATS) Planning Process was established June 16, 1983 by an agreement with the Arkansas State Highway and Transportation Department (AHTD) for the purpose of engaging in a comprehensive, continuing, and cooperative transportation planning process and serves the West Memphis, Marion, and Sunset urbanized area. The MPO permits the conduct of transportation and related planning within the study area with a greater degree of local control than if planning was done by the Memphis MPO. Mayor William H. Johnson signed the agreement for this year's program.

The MPO administration and technical support are provided by Mr. Eddie E. Brawley, P.E., Study Director, acting under the jurisdiction of the Public Works Director and in cooperation with the West Memphis Office of Planning and Development. The MPO Policy Committee is responsible for providing guidance and setting policies. The Technical Coordinating Committee is responsible for providing technical assistance in the collection and evaluation of data and is comprised of persons representing organizations concerned with area-wide planning. The following page shows the organizational membership of the Policy and Technical Committees and the individuals representing each.

FY 2012 POLICY COMMITTEE (12 MEMBERS)

1. Mayor, City of West Memphis—William H. Johnson
2. Mayor, City of Marion—Frank Fogleman
3. Mayor, Town of Sunset—Kirby Massey
4. Crittenden County Judge— Melton Holt
5. Chairman, West Memphis Public Works Committee—Ramona Taylor
6. District Engineer, AHTD—R. J. Woodruff
7. Representative, AHTD Planning and Research Division—Alan Meadors
8. Executive Director, MAAG—Pamela Marshall
9. Director, Office of Economic Development, West Memphis—Ward Wimbish
10. Director, Office of Planning and Development, West Memphis—Paul Luker
11. Director, Office of Public Works, City of West Memphis—Phillip Sorrell
12. Director, Office of Economic Development, Marion—Ed Cain

FY 2012 TECHNICAL COORDINATING COMMITTEE (13 MEMBERS)

1. WMATS Study Director—Eddie E. Brawley
2. West Memphis Office of Planning and Development— Paul Luker
3. Marion Economic Development—Open
4. West Memphis Economic Development—Ward Wimbish
5. AHTD District or Resident Engineer—R. J. Woodruff/Jeff Adams
6. Marion City Engineer—W. H. Reynolds
7. Sunset Planning Commission—Mayor Kirby Massey
8. Marion Planning Commission—Ed Cain
9. West Memphis Planning Commission—Mayor William H. Johnson
10. Crittenden County Planning Commission—Judge Melton Holt
11. Director, Office of Public Works, City of West Memphis—Phillip Sorrell
12. AHTD Planning Division—Kimberly Romano
13. Memphis Metropolitan Planning Organization—Pragati Srivastava

Mr. Eddie E. Brawley, P.E., Study Director, acting under the jurisdiction of the Public Works Director and in cooperation with the West Memphis Office of Planning and Development, is charged with the daily administration and coordination of the MPO activities.

The offices of the Public Works Director/City Engineer and the Planning and Development Director are located at 205 South Redding, West Memphis, Arkansas 72301. The office of the MPO Study Director is located at 796 West Broadway, West Memphis, Arkansas 72301.

MPO PROGRAMS AND ACTIVITIES

Activities carried out by the MPO include but are not limited to the following: street functional classification; travel time studies; street capacity and safety analyses; identification of existing land use and patterns of change; GIS implementation and maintenance; air quality conformity; record keeping; administration of FHWA Section 5303 funds, STP Attributable funds, CMAQ funds and matching local funds; attendance at workshops, seminars and meetings regarding the operation of the MPO; and development and maintenance of the area's transportation plan. The MPO also serves as the coordinating agency for AHTD projects within the area.

A Unified Planning Work Program (UPWP) detailing the MPO's work tasks and the

short range planning document the Transportation Improvement Program (TIP) is prepared by the MPO each year. A copy of each year's UPWP and TIP is available for review and copying in the Public Works Director/City Engineer's Office each work day, Monday - Friday from 8:00 a.m. to 5:00 p.m. and on the MPO web site at <http://mpo.midsouthcc.edu>. The primary purpose of the UPWP is to identify in a single document all transportation related planning activities that will be undertaken in the fiscal year beginning on July 1 and ending on June 30. The purpose of the TIP is to coordinate area-wide transportation development activities and to provide for detailed local review and recommendations about improvement projects that should be programmed to best carry out the Transportation Plan.

The MPO continues to monitor local and regional air quality issues and is working in cooperation with the Arkansas Department of Environmental Quality (ADEQ), AHTD, FHWA, FTA, EPA and the Memphis MPO to address the EPA air quality regulations related to area wide transportation issues in the National Ambient Air Quality Standards (NAAQS). Specifically, During FY 2012 the MPO in cooperation with AHTD actively monitored and coordinated transportation planning in the area pursuant to the ***WMATS 2033 Long Range Transportation Plan and Conformity Determination*** along with the ***FY 2010-2013 Transportation Improvement Program***.

Several construction projects were completed this year. They include:

- Southland Drive Reconstruction Phase I
- Phased retrofitting of the I-40 Mississippi River Bridge and its approaches
- Ingram Blvd.

Other projects are currently under construction or that are scheduled to begin in the near future. Some of those include:

- Welcome Center and Interstate Ramp Relocation (Under Construction)
- Southland Drive Reconstruction Phase II
- Marion Railroad Overpass

The MPO staff also monitors other traffic activities including traffic collisions. The result is a continuously updated traffic crash database linked to a location map through the ArcView GIS software program that allows the MPO to monitor various statistics including the highest crash locations of the area. The staff and other officials use this information to recommend and make traffic improvements. This method has historically resulted in improvements to the overall transportation system for the West Memphis-Marion Area Transportation Study.

The MPO works cooperatively with the City of West Memphis to monitor and maintain the local transit program serviced by the Memphis Area Transit Authority (MATA) and is working with MATA, the Memphis MPO and AHTD on the *Coordinated Human Services Transportation Plan (CHSTP)* as required by SAFETEA-LU.

The MPO is also actively involved in the monitoring of local and regional air quality issues. The West Memphis MPO is working in cooperation with the Arkansas Department of Environmental Quality (ADEQ), AHTD, the Shelby County Tennessee Health Department and the Memphis MPO to address the EPA air quality regulations related to the National Ambient Air Quality Standards (NAAQS).

The funds with which to undertake the various planning activities were provided to the MPO from the AHTD through the Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and the U.S. Department of Transportation (DOT) under the provisions of Section 112 of the Federal-Aid Highway Act. Additional funding was also obtained through the allocation of STP Attributable funds, CMAQ funds and the matching local funds. Since FY 92, the funding ratio has been 80% Federal and 20% Local under the various Federal Highway programs—currently SAFETEA-LU. The Section 5303, PL, STP Attributable, CMAQ and matching local funds for FY 2012 were estimated to be \$369,568.75 (Section 5303 \$78,655.00; CMAQ \$138,000.00; STP Attributable \$79,000.00; Local \$73,913.75). The actual Section 5303 funding amount

was \$89,114.00. However, the total programmed amount of \$369,568.75 did not change. The following pages summarize the work task accomplishments followed with a summary of the funding amounts including the actual monthly expenditures and balances.

UPWP WORK TASK EXPLANATION

TASK I: ADMINISTRATION AND MANAGEMENT

END PRODUCTS – ALL AREAS OF THIS TASK WERE COMPLETED OR ARE ONGOING—EXCEPT AS NOTED.

Routine monitoring and updates to reports, memoranda, and analysis of data to determine recommended changes and improvements consisting of the following:

1. An OMB Circular A-133 audit report will be prepared by a responsible accounting firm.
2. Travel and supply/equipment purchase documentation
3. MPO Annual Performance and Expenditures Report
4. Monthly billings and progress reports
5. Unified Planning Work Program
6. Revised Prospectus and Public Participation Plan as necessary
7. Minutes of Committee meetings
8. ADA Action Plan
9. Title VI Report

TASK II: DATA DEVELOPMENT AND MAINTENANCE

END PRODUCTS –THE AREAS OF THIS TASK ARE ONGOING.

1. Upgraded files documenting the available current study area subdivision regulations and land use plans for the study area.
2. Upgraded current miscellaneous databases and other computer program files used in the general administration of the program.
3. Produce miscellaneous study reports not included in the other work tasks.

TASK III: SHORT RANGE PLANNING

END PRODUCTS –THE AREAS OF THIS TASK ARE ONGOING EXCEPT AS NOTED.

1. As needed revisions to *FY 2010-2013 Transportation Improvement Program (TIP)* that include a financially constrained project priority list and a demonstration that proposed projects are in conformance with the area's air quality requirements.
2. Planning for additional transportation enhancement projects as deemed necessary.
3. Reports prepared in response to requests for study data regarding short range planning.
4. Publish and monitor the annual list of obligated projects.

TASK IV: LONG RANGE TRANSPORTATION PLAN

END PRODUCTS-ALL AREAS OF THIS TASK ARE ONGOING EXCEPT AS NOTED.

1. Monitor and update the *WMATS 2033 Long-Range Transportation Plan* as necessary.
2. Monitor and update as needed the Functional Classification Map.
3. Maintain current data on bike use and bikeway routes.
4. Maintain data for documenting various local policies for providing right-of-way and construction for planned streets and highways and the need for identifying corridors for preservation of right-of-way.
5. Prepare reports in response to requests for study data regarding long range planning.
6. Maintain current West Memphis, Marion and Crittenden County Land Use and Zoning maps.
7. Coordinate air quality activities for the WMATS with ADEQ and AHTD and the Interagency Consultation Committee as required.

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS*

END PRODUCT – ITEM NO. ONE OF THIS SUBTASK WAS COMPLETED. ITEM NO. TWO IS MAINTAINED BY AHTD.

1. A computerized street pavement condition inventory and a prioritized list of streets based on a quantified pavement condition index (PCI) and life-cycle cost analysis for improvements. This inventory has been in place for West Memphis for several years and work continues so as to include the streets in Marion in the near future.
2. Prioritized ranking of area bridges based on their condition.

SUBTASK 5.2: CONGESTION MANAGEMENT

END PRODUCTS – THE ACCIDENT DATA IS A PART OF THE MPO'S GIS. CRASH REPORTS ARE ENTERED INTO A DATA BASE FILE AND IMPORTED INTO ARCVIEW AND JOINED TO A MAP INDICATING ACCIDENT LOCATION. TRAFFIC COUNTS AND OTHER ELEMENTS OF THIS TASK ARE ONGOING.

1. Traffic studies and recommendations for crash reduction; intersection and spot improvement recommendations including 4-way stop analysis.
2. A GIS traffic crash map indicating the location and linked to pertinent crash data that enables detailed analysis of both individual crashes and intersections with high crash rates.
3. Travel-time data.
4. Traffic-count data.
5. Monitor ridesharing, van pooling, and other related transportation demand services data.
6. Monitor Congestion Management Strategy Plan.
7. Continue to provide reports and maps to appropriate officials and agencies for public use about the types of transit services provided in the study area.
8. Monitor transit routes and services by MATA and other providers.
9. A Public Transportation/Human Services Coordination Plan for subrecipients of public transportation program funds.

10. A process to competitively select subrecipients within the study area and performance measures to monitor project activities.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

END PRODUCTS – THE MPO CONTINUES TO WORK WITH VARIOUS ENTITIES REGARDING THE INTERMODAL FACILITIES IN THIS AREA AS INDICATED IN THE THIRD ELEMENT OF THIS TASK. THE FIRST TWO ELEMENTS IN THIS TASK CONCERNING THE ACCESS STUDY AND NEEDS FORECAST ARE CONDUCTED AS REQUIRED BY AHTD WITH OUR COOPERATION AND THEN MAINTAINED BY AHTD.

In cooperation with AHTD:

1. Maintain a comprehensive record of the existing transportation modes and intermodal facilities, including a map of the study area indicating intermodal facilities locations and primary access routes from arterial highway system, and the identification of NHS connections to major intermodal terminals.
2. As intermodal needs arise and are identified, integrate recommended solutions into the Long-Range Transportation Plan and the T.I.P. as required.
3. Participate in ongoing area-wide freight studies in cooperation with AHTD and the Memphis MPO, and the Regional Logistics Council.

TASK VI: G.I.S. IMPLEMENTATION

END PRODUCT – THIS TASK IS ONGOING.

1. The continued development of a City of West Memphis base map and the integration of county data as well as the integration of pertinent existing planning data and work tasks into the G.I.S. program.
2. Participate in area GIS user groups.

Progress Reports for FY 2012

REPORT PERIOD: July 1, 2011 to July 31, 2011

TASK I: ADMINISTRATION AND MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. Staff attended the Memphis MPO Engineering Technical Committee meeting on July 7th.
- c. Staff attended the Memphis MPO Transportation Policy Board meeting on July 28th.

Percentage of Completion—Approx. 11%

TASK II: DATA DEVELOPMENT AND MAINTENANCE

1. Accomplishments during the Reporting Period

- a. Maintained backup of MPO study data.
- b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 10%

TASK III: SHORT RANGE PLANNING

1. Accomplishments during the Reporting Period

- a. Provided staff to monitor the current TIP and ongoing projects including Hwy 118 and Southland Drive. Staff also continued to work with the City of West Memphis on the Ingram Boulevard project.

Percentage of Completion—Approx. 5%

TASK IV: LONG RANGE TRANSPORTATION PLAN

1. Accomplishments during the Reporting Period

- a. Staff continued to monitor the Long Range Transportation plan.
- b. Staff attended a land use workshop hosted by the Memphis MPO Engineering Technical Committee on July 21st.
- c. Staff attended a meeting at the West Memphis City Hall on July 27th concerning the Harahan bike way project.

Percentage of Completion—Approx. 4%

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

1. Accomplishments during this Reporting Period
 - a. Staff began preliminary work on the PAVER (street inspections) project.

SUBTASK 5.2: CONGESTION MANAGEMENT

1. Accomplishments during the Reporting Period
 - a. Staff completed data input for the 2010 crash reports and began compilation of the intersections where the highest number of crashes were recorded. Staff also began data input of the 2011 crash reports.
 - b. Staff continued the travel time studies for the WMATS.
 - c. Traffic-count data. Staff has updated various locations this year. This is an ongoing task with the goal of keeping the data (7 day counts) as current as possible. GIS maps are available upon request. In July, four (2) sites were counted and the data updated.
 - d. Staff participated in the Traffic Incident Management and Performance Measures webinar on July 14th.

**SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS
MANAGEMENT
WORK TASKS**

1. Accomplishments during the Reporting Period

- a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 4%

TASK VI: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

1. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology

Percentage of Completion—Approx. 5%

REPORT PERIOD: August 1, 2011 to August 31, 2011

TASK I: ADMINISTRATION AND MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. Staff hosted the regular quarterly Citizen's Advisory Committee meeting on August 2nd at the West Memphis City Hall.
- c. Staff hosted the regular quarterly Technical Coordinating Committee meeting on August 4th at the West Memphis City Hall
- d. Staff hosted the regular quarterly Policy Committee meeting on August 9th at the West Memphis City Hall.
- e. The MPO purchased the annual Autodesk software maintenance subscription.
- f. Staff attended the Memphis MPO Federal Certification review on August 10th and 11th.

Percentage of Completion—Approx. 24%

TASK II: DATA DEVELOPMENT AND MAINTENANCE

1. Accomplishments during the Reporting Period

- a. Maintained backup of MPO study data.
- b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 22%

TASK III: SHORT RANGE PLANNING

1. Accomplishments during the Reporting Period

- a. Provided staff to monitor the current TIP and ongoing projects including Hwy 118 and Southland Drive. Staff also continued to work with the City of West Memphis on the Ingram Boulevard project.

Percentage of Completion—Approx. 11%

TASK IV: LONG RANGE TRANSPORTATION PLAN

1. Accomplishments during the Reporting Period

- a. Staff continued to monitor the Long Range Transportation plan.
- b. Staff participated in a Southern Gateway (3rd Bridge) conference call on August 16th.
- c. Staff participated in a Memphis MPO 2040 LRTP/Air Quality conference call on August 29th.

Percentage of Completion—Approx. 9%

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

1. Accomplishments during this Reporting Period

- a. Staff continued preliminary work on the PAVER (street inspections) project.

SUBTASK 5.2: CONGESTION MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Staff continued compilation and drawings showing crash locations of the intersections where the highest number of crashes were recorded. Staff also continued data input of the 2011 crash reports.
- b. Staff worked on the Travel-Time report for WMATS.
- c. Traffic-count data. Staff has updated various locations this year. This is an ongoing task with the goal of keeping the data (7 day counts) as current as possible. GIS maps are available upon request. In August, two (2) sites were counted and the data updated.

**SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS
MANAGEMENT
WORK TASKS**

1. Accomplishments during the Reporting Period

- a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 15%

TASK VI: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

1. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology

Percentage of Completion—Approx. 10%

REPORT PERIOD: September 1, 2011 to September 30, 2011

TASK I: ADMINISTRATION AND MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. On September 1, 2011 AHTD and FHWA conducted an on-site Title VI review of the West Memphis MPO. Following the review, a letter was submitted to AHTD outlining the MPO's intent to follow up on Mr. Moore's recommendations and, as a result, the audit was found to be acceptable and was closed.
- c. On September 8th, staff attended the Memphis MPO ETC meeting.
- d. On September 12th, staff participated in an AMPO conference call concerning federal highway funding.
- e. On September 29th, staff attended the Memphis MPO TPB meeting.

Percentage of Completion—Approx. 32%

TASK II: DATA DEVELOPMENT AND MAINTENANCE

1. Accomplishments during the Reporting Period

- a. Maintained backup of MPO study data.
- b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 22%

TASK III: SHORT RANGE PLANNING

1. Accomplishments during the Reporting Period

- a. Provided staff to monitor the current TIP and ongoing projects including Southland Drive. Staff also continued to work with the City of West Memphis on the Ingram Boulevard project.

Percentage of Completion—Approx. 15%

TASK IV: LONG RANGE TRANSPORTATION PLAN

1. Accomplishments during the Reporting Period
 - a. Staff continued to monitor the Long Range Transportation plan.
 - b. Staff participated in a Southern Gateway (3rd Bridge) conference call on September 20th.

Percentage of Completion—Approx. 11%

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

1. Accomplishments during this Reporting Period
 - a. Staff continued preliminary work on the PAVER (street inspections) project.

SUBTASK 5.2: CONGESTION MANAGEMENT

1. Accomplishments during the Reporting Period
 - a. Staff continued compilation and drawings showing crash locations of the intersections where the highest number of crashes were recorded. Staff also continued data input of the 2011 crash reports.
 - b. Staff worked on the Travel-Time report for WMATS.
 - c. Staff began the street inspection field work for PAVER.
 - d. Traffic-count data. Staff has updated various locations this year. This is an ongoing task with the goal of keeping the data (7 day counts) as current as possible. GIS maps are available upon request. In September, three (3) sites were counted and the data updated.

**SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS
MANAGEMENT
WORK TASKS**

1. Accomplishments during the Reporting Period

- a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 25%

TASK VI: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

1. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 18%

REPORT PERIOD: October 1, 2011 to October 31, 2011

TASK I: ADMINISTRATION AND MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. On October 6th, staff attended the Memphis MPO ETC meeting.
- c. On October 13th, staff attended the East Regional Advisory Committee meeting in West Memphis.
- d. On October 20th, staff participated in the Memphis ETC Direction 2040 Fiscally Constrained Ranking Workshop
- e. On October 25th, staff met with West Memphis officials regarding the TIP and CMAQ funds.
- f. On October 27th, staff attended the Memphis MPO TRB meeting.
- g. Staff completed the FY 2011 Title VI Annual Report and posted it on the MPO website.

Percentage of Completion—Approx. 41%

TASK II: DATA DEVELOPMENT AND MAINTENANCE

1. Accomplishments during the Reporting Period

- a. Maintained backup of MPO study data.
- b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 23%

TASK III: SHORT RANGE PLANNING

1. Accomplishments during the Reporting Period

- a. Provided staff to monitor the current TIP and ongoing projects including Southland Drive. Staff also continued to work with the City of West Memphis on the Ingram Boulevard project.

Percentage of Completion—Approx. 18%

TASK IV: LONG RANGE TRANSPORTATION PLAN

1. Accomplishments during the Reporting Period
 - a. Staff continued to monitor the Long Range Transportation plan.
Percentage of Completion—Approx. 14%

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

1. Accomplishments during this Reporting Period
 - a. Staff continued preliminary work on the PAVER (street inspections) project.

SUBTASK 5.2: CONGESTION MANAGEMENT

1. Accomplishments during the Reporting Period
 - a. Staff completed work on the 2011 crash reports, map book and individual high crash location drawings. This data was posted on the MPO website.
 - b. Staff continued compilation and drawings showing crash locations of the intersections where the highest number of crashes were recorded. Staff also continued data input of the 2011 crash reports.
 - c. Staff worked on the Travel-Time report for WMATS.
 - d. Staff continued the street inspection field work for PAVER.
 - e. Traffic-count data. Staff has updated various locations this year. This is an ongoing task with the goal of keeping the data (7 day counts) as current as possible. GIS maps are available upon request. In October, three (3) sites were counted and the data updated.

**SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS
MANAGEMENT
WORK TASKS**

1. Accomplishments during the Reporting Period

- a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 34%

TASK VI: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

1. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology including the FY 2011 Title VI Annual Report, a Map Book of the 2010 Crashes in the WMATS as well as individual high crash location drawings.

Percentage of Completion—Approx. 28%

REPORT PERIOD: November 1, 2011 to November 30, 2011

TASK I: ADMINISTRATION AND MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. On November 1st staff hosted the quarterly MPO Citizen's Advisory Committee meeting at the West Memphis City Hall
- c. On November 3rd staff hosted the quarterly MPO Technical Coordinating Committee meeting at the West Memphis City Hall.
- d. On November 8th staff hosted the quarterly MPO Policy Committee meeting at West Memphis City Hall.
- e. On November 10th staff attended the Regional Freight Conference seminar at the University of Memphis
- f. On November 17th staff attended the Regional Logistics Council meeting in Memphis.
- g. On November 17th staff participated in a conference call concerning the Harahan Bridge bikeway plan.
- h. On November 29th staff participated in the Context for Climate Change Planning web conference.

Percentage of Completion—Approx. 53%

TASK II: DATA DEVELOPMENT AND MAINTENANCE

1. Accomplishments during the Reporting Period

- a. No Work done during this period.

Percentage of Completion—Approx. 23%

TASK III: SHORT RANGE PLANNING

1. Accomplishments during the Reporting Period

- a. Provided staff to monitor the current TIP and ongoing projects including Southland Drive. Staff also continued to work with the City of West Memphis on the Ingram Boulevard project.

Percentage of Completion—Approx. 25%

TASK IV: LONG RANGE TRANSPORTATION PLAN

1. Accomplishments during the Reporting Period

- a. Staff continued to monitor the Long Range Transportation plan and began preliminary planning to update the LRP including a review of the Bikeway Plan.

Percentage of Completion—Approx. 18%

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

1. Accomplishments during this Reporting Period

- a. Staff continued field work on the PAVER (street inspections) project.

SUBTASK 5.2: CONGESTION MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Staff continued compilation and drawings showing crash locations of the intersections where the highest number of crashes were recorded. Staff also continued data input of the 2011 crash reports.
- b. Staff continued work on the Travel-Time report for WMATS.
- c. Staff continued the street inspection field work for PAVER.
- d. Traffic-count data. Staff has updated various locations this year. This is an ongoing task with the goal of keeping the data (7 day counts) as current as possible. GIS maps are available upon request. In November, three (3) sites were counted and the data updated.

**SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS
MANAGEMENT
WORK TASKS**

1. Accomplishments during the Reporting Period

- a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities.
- b. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 41%

TASK VI: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

1. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.
- b. Downloaded a trial copy of Adobe Dreamweaver software to determine benefits to existing website design.

Percentage of Completion—Approx. 32%

REPORT PERIOD: December 1, 2011 to December 31, 2011

TASK I: ADMINISTRATION AND MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. Staff attended the Memphis Engineering Technical Committee meeting on December 1st.
- c. Staff attended the Safety Management meeting at AHTD on December 8th.
- d. Staff participated in the NEPAAssist webinar hosted by FHWA on December 14th.
- e. Staff attended the Memphis Transportation Policy Board meeting on December 15th.

Percentage of Completion—Approx. 54%

TASK II: DATA DEVELOPMENT AND MAINTENANCE

1. Accomplishments during the Reporting Period

- a. No Work done during this period.

Percentage of Completion—Approx. 23%

TASK III: SHORT RANGE PLANNING

1. Accomplishments during the Reporting Period

- a. Provided staff to monitor the current TIP.

Percentage of Completion—Approx. 29%

TASK IV: LONG RANGE TRANSPORTATION PLAN

1. Accomplishments during the Reporting Period
 - a. Staff continued to monitor the Long Range Transportation plan and continued preliminary planning to update the LRP and Bikeway Plan.

Percentage of Completion—Approx. 21%

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

1. Accomplishments during this Reporting Period
 - a. Staff continued field work on the PAVER (street inspections) project.

SUBTASK 5.2: CONGESTION MANAGEMENT

1. Accomplishments during the Reporting Period
 - a. Staff continued data input of the 2011 crash reports.
 - b. Staff continued the street inspection field work for PAVER.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT WORK TASKS

1. Accomplishments during the Reporting Period
 - a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities.
 - b. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 46%

TASK VI: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

1. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.
- b. Staff worked through the Adobe Dreamweaver software tutorials to determine benefits to existing website design.

Percentage of Completion—Approx. 40%

REPORT PERIOD: January 1, 2012 to January 31, 2012

TASK I: ADMINISTRATION AND MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.

Percentage of Completion—Approx. 62%

TASK II: DATA DEVELOPMENT AND MAINTENANCE

1. Accomplishments during the Reporting Period

- a. Maintained backup of MPO study data.
- b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 27%

TASK III: SHORT RANGE PLANNING

1. Accomplishments during the Reporting Period

- a. Provided staff to monitor the current TIP.
- b. Staff published the FHWA/FTA Submissions Report on the MPO website showing the 2011 annual listing of obligated projects.

Percentage of Completion—Approx. 33%

TASK IV: LONG RANGE TRANSPORTATION PLAN

1. Accomplishments during the Reporting Period

- a. Staff continued to monitor the Long Range Transportation plan and continued preliminary planning to update the LRP and Bikeway Plan.
- b. Staff attended the West Memphis MPO Interagency Consultation Committee meeting at ADEQ in Little Rock on January 10, 2012.

- c. Staff attended the Southern Gateway (3rd Bridge) meeting on January 17, 2012.
- d. Staff attended the West Memphis MPO Interagency Consultation Subcommittee meeting at AHTD in Little Rock on January 20, 2012.
- e. Staff participated in a Harahan Bridge conference call on January 26, 2012.

Percentage of Completion—Approx. 25%

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

1. Accomplishments during this Reporting Period
 - a. Staff continued field work on the PAVER (street inspections) project.

SUBTASK 5.2: CONGESTION MANAGEMENT

1. Accomplishments during the Reporting Period
 - a. Staff continued data input of the 2011 crash reports.
 - b. Staff continued the street inspection field work for PAVER.
 - c. Staff completed the WMATS Travel-Time Report

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT WORK TASKS

1. Accomplishments during the Reporting Period
 - a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities.
 - b. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 52%

TASK VI: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

1. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.
- b. Staff continued to work with the Adobe Dreamweaver software to determine benefits to existing website design.

Percentage of Completion—Approx. 44%

REPORT PERIOD: February 1, 2012 to February 29, 2012

TASK I: ADMINISTRATION AND MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. Advertised for initial public comments on the FY 2013 UPWP
- c. Advertised for letters of interest for the WMATS Transportation Planning Services
- d. Purchased Adobe DreamWeaver software for web site update
- e. Staff hosted the quarterly MPO Citizen's Advisory Committee meeting on February 7th.
- f. Staff hosted the quarterly MPO Engineering Technical Coordinating Committee meeting on February 9th.
- g. Staff hosted the quarterly MPO Policy Committee meeting on February 14th.
- h. Staff attended the Memphis MPO Engineering Technical Committee meeting on February 23rd.

Percentage of Completion—Approx. 70%

TASK II: DATA DEVELOPMENT AND MAINTENANCE

1. Accomplishments during the Reporting Period

- a. Maintained backup of MPO study data.
- b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 33%

TASK III: SHORT RANGE PLANNING

1. Accomplishments during the Reporting Period

- a. Provided staff to monitor the current TIP.

Percentage of Completion—Approx. 42%

TASK IV: LONG RANGE TRANSPORTATION PLAN

1. Accomplishments during the Reporting Period

- a. Staff continued to monitor the Long Range Transportation plan and continued
 - i. preliminary planning to update the LRP and Bikeway Plan.
- b. Staff attended the Regional Logistic Council meeting in Memphis on February 16th.
- c. Staff attended the Harahan Bridge/Bikeway meeting on February 22nd.
- d. Staff attended the freight workshop at the University of Arkansas in Fayetteville on February 28th.

Percentage of Completion—Approx. 32%

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

1. Accomplishments during this Reporting Period

- a. Staff continued field work on the PAVER (street inspections) project.

SUBTASK 5.2: CONGESTION MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Staff continued data input of the 2011 crash reports.
- b. Staff attended the Traffic Records-Safety Committee meeting at AHTD in Little Rock on February 23rd.
- c. Traffic-count data. Staff has updated various locations this year. This is an ongoing task with the goal of keeping the data (7 day counts) as current as possible. GIS maps are available upon request. In February three (3) sites were counted and the data updated.

**SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS
MANAGEMENT
WORK TASKS**

1. Accomplishments during the Reporting Period

- a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 63%

TASK VI: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

1. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.
- b. Staff continued to work with the Adobe Dreamweaver software to determine benefits to existing website design.

Percentage of Completion—Approx. 50%

REPORT PERIOD: March 1, 2012 to March 31, 2012

TASK I: ADMINISTRATION AND MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.

Percentage of Completion—Approx. 79%

TASK II: DATA DEVELOPMENT AND MAINTENANCE

1. Accomplishments during the Reporting Period

- a. Maintained backup of MPO study data.
- b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 41%

TASK III: SHORT RANGE PLANNING

1. Accomplishments during the Reporting Period

- a. Provided staff to monitor the current TIP.
- b. Submitted proposed project list to AHTD for the FY 2013-2016 STIP

Percentage of Completion—Approx. 46%

TASK IV: LONG RANGE TRANSPORTATION PLAN

1. Accomplishments during the Reporting Period
 - a. Staff continued to monitor the Long Range Transportation plan and continued preliminary work required to update the LRP and Bikeway Plan. (The MPO received confirmation that Mobile 6.2 would be used again for conformity analysis).
 - b. Staff attended the Harahan Bridge/Bikeway meeting on March 12th.

Percentage of Completion—Approx. 46%

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

1. Accomplishments during this Reporting Period
 - a. Staff complete field work on the PAVER (street inspections) project and began data input.

SUBTASK 5.2: CONGESTION MANAGEMENT

1. Accomplishments during the Reporting Period
 - a. Staff continued data input of the 2011 crash reports and began work on the congestion management report for 2011.
 - b. Traffic-count data. Staff has updated various locations this year. This is an ongoing task with the goal of keeping the data (7 day counts) as current as possible. GIS maps are available upon request. In March three (3) sites were counted and the data updated.
 - c. Staff attended a Mid-South Regional Traffic Management Committee meeting in Memphis on March 1st.

**SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS
MANAGEMENT
WORK TASKS**

1. Accomplishments during the Reporting Period

- a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 71%

TASK VI: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

1. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.
- b. Staff began the design of an ADA accessible web site using Adobe Dreamweaver software.
- c. Staff attended an Emergency Planning meeting in Marion on March 15th.

Percentage of Completion—Approx. 65%

REPORT PERIOD: April 1, 2012 to April 30, 2012

TASK I: ADMINISTRATION AND MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. After advertising for early public involvement as per as the WMATS Public Participation Plan, the staff prepared the draft of the FY 2012 Unified Planning Work Program and advertised for any additional public comments.

Percentage of Completion—Approx. 95%

TASK II: DATA DEVELOPMENT AND MAINTENANCE

1. Accomplishments during the Reporting Period

- a. Maintained backup of MPO study data.
- b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 65%

TASK III: SHORT RANGE PLANNING

1. Accomplishments during the Reporting Period

- a. Provided staff to monitor the current TIP.
- b. After advertising for early public involvement as per as the WMATS Public Participation Plan, and after holding several meetings with local officials concerning the need to have the available CMAQ and STP-Attributable funds obligated, the staff prepared a draft of the FY 2013-2016 TIP

Percentage of Completion—Approx. 60%

TASK IV: LONG RANGE TRANSPORTATION PLAN

1. Accomplishments during the Reporting Period
 - a. After advertising for early public involvement as per as the WMATS Public Participation Plan Staff continued to monitor the Long Range Transportation plan and continued preliminary work required to update the LRP and Bikeway Plan.

Percentage of Completion—Approx. 68%

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

1. Accomplishments during this Reporting Period
 - a. Staff continued data input for PAVER (street inspections) project.

SUBTASK 5.2: CONGESTION MANAGEMENT

1. Accomplishments during the Reporting Period
 - a. Staff continued data input of the 2011 crash reports and continued work on the congestion management report for 2011.
 - b. Traffic-count data. Staff has updated various locations this year. This is an ongoing task with the goal of keeping the data (7 day counts) as current as possible. GIS maps are available upon request. In April three (3) sites were counted and the data updated.
 - c. Staff attended a Safety Management meeting at AHTD on April 24th.

**SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS
MANAGEMENT
WORK TASKS**

1. Accomplishments during the Reporting Period

- a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 82%

TASK VI: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

1. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.
- b. Staff completed the design of an ADA accessible web site using Adobe Dreamweaver software and converted existing web site.
- c. Staff attended an Emergency Planning meeting in Marion on April 11th.

Percentage of Completion—Approx. 74%

REPORT PERIOD: May 1, 2012 to May 31, 2012

TASK I: ADMINISTRATION AND MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. Staff hosted the regular quarterly meeting of the Citizens' Advisory Committee on May 1st at the West Memphis City Hall.
- c. Staff hosted the regular quarterly meeting of the Technical Coordinating Committee on May 3rd at the West Memphis City Hall.
- d. Staff hosted the regular quarterly meeting of the Policy Committee on May 8th at the West Memphis City Hall.
- e. Staff prepared the FY 21013 Unified Planning Work Program (UPWP) which was approved by the Policy Committee.

Percentage of Completion—Approx. 95%

TASK II: DATA DEVELOPMENT AND MAINTENANCE

1. Accomplishments during the Reporting Period

- a. Maintained backup of MPO study data.
- b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 89%

TASK III: SHORT RANGE PLANNING

1. Accomplishments during the Reporting Period

- a. Provided staff to monitor the current TIP.
- b. Staff prepared the project list for the FY 2013-2016 TIP which was approved by the Policy Committee.

Percentage of Completion—Approx. 72%

TASK IV: LONG RANGE TRANSPORTATION PLAN

1. Accomplishments during the Reporting Period
 - a. Staff continued to monitor the current Long Range Transportation plan and continued preliminary work required to update the LRP and Bikeway Plan.

Percentage of Completion—Approx. 91%

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

1. Accomplishments during this Reporting Period
 - a. Staff continued data input for PAVER (street inspections) project..

SUBTASK 5.2: CONGESTION MANAGEMENT

1. Accomplishments during the Reporting Period
 - a. Staff completed data input of the 2011 crash reports and continued work on the congestion management report for 2011.
 - b. Traffic-count data. Staff has updated various locations this year. This is an ongoing task with the goal of keeping the data (7 day counts) as current as possible. GIS maps are available upon request. In May two (2) sites were counted and the data updated.
 - c. Staff participated in a FHWA sponsored conference call on Incident Management on May 31st.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

1. Accomplishments during the Reporting Period
 - a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 91%

TASK VI: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

1. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.
- b. Staff completed the design of an ADA accessible web site using Adobe Dreamweaver software and converted existing web site.
- c. Staff attended an Emergency Planning meeting in Marion on May 9th.

Percentage of Completion—Approx. 88%

REPORT PERIOD: June 1, 2012 to June 30, 2012

TASK I: ADMINISTRATION AND MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Provided staff resources to complete the administrative duties associated with the work tasks defined in the Unified Planning Work Program including the monthly progress reports and claims.
- b. Attended Arkansas MPO meeting at AHTD to discuss PL funds distribution formula.

Percentage of Completion—Approx. 100%

TASK II: DATA DEVELOPMENT AND MAINTENANCE

1. Accomplishments during the Reporting Period

- a. Maintained backup of MPO study data.
- b. Provided staff resources to answer miscellaneous inquiries concerning MPO planning and area land use and demographic information.

Percentage of Completion—Approx. 100%

TASK III: SHORT RANGE PLANNING

1. Accomplishments during the Reporting Period

- a. Provided staff to monitor the current TIP.
- b. Staff prepared the project list for the FY 2013-2016 TIP which was approved by the Policy Committee.

Percentage of Completion—Approx. 100%

TASK IV: LONG RANGE TRANSPORTATION PLAN

1. Accomplishments during the Reporting Period
 - a. Staff continued to monitor the current Long Range Transportation plan and continued preliminary work required to update the LRP and Bikeway Plan.
 - b. Staff hosted an Interagency Consultation Committee meeting (conference call) concerning air quality issues on June 20th.

Percentage of Completion—Approx. 100%

TASK V: MANAGEMENT SYSTEMS

SUBTASK 5.1: BRIDGE AND PAVEMENT MANAGEMENT SYSTEMS

1. Accomplishments during this Reporting Period
 - a. Staff continued data input for PAVER (street inspections) project.

SUBTASK 5.2: CONGESTION MANAGEMENT

1. Accomplishments during the Reporting Period
 - a. Staff posted 2011 Traffic Crash map on website and continue data input and related GIS location map for 2012 crashes.
 - b. Traffic-count data. Staff has updated various locations this year. This is an ongoing task with the goal of keeping the data (7 day counts) as current as possible. GIS maps are available upon request. In June two (2) sites were counted and the data updated.

SUBTASK 5.3: INTERMODAL TRANSPORTATION FACILITIES AND SYSTEMS MANAGEMENT

1. Accomplishments during the Reporting Period

- a. Staff periodically reviews the intermodal concerns of the WMATS and region including the major freight distribution routes and various transportation facilities. These concerns involve not only addressing specific planning needs but responding to public and private requests for information related to the intermodal planning process and system management.

Percentage of Completion—Approx. 100%

TASK VI: SPECIAL PROJECTS AND G.I.S. IMPLEMENTATION

1. Accomplishments during the Reporting Period

- a. Provided staff to review and publish on the MPO website pertinent announcements, data and documents for the public review and comment via GIS and internet technology.

Percentage of Completion—Approx. 100%